



MINUTES

CASTLEGAR NORDIC SKI CLUB 2023 ANNUAL GENERAL MEETING

Date & Time: Thursday, October 19th, 2023 (7:00 p.m.)

Location: Castlegar & District Community Complex

1. Call to Order & Agenda Review (Al Skakun)

AGM was called to order at 7:05 p.m. & the agenda reviewed. Executive Members in attendance: Al Skakun (President), Kathy Sykes (Vice President), Jim Guido (Treasurer), Stephanie Kos (Registrar). Directors: Carol Andrews, Mike Lynn, Kere MacGregor, Britney Moe, Ida Price. Other Members in attendance: 16

2. Nominations and Election of Club Officers and Directors (Chris Sykes)

Chris Sykes reviewed and facilitated the process for nomination and election of table officers and directors. All positions were filled, with single nominations, as follows:

<u>Table Officers Elected</u>	<u>Directors Elected</u>
President: Al Skakun	Carol Andrews
Vice President: Kathy Sykes	Mike Lynn
Treasurer: Jim Guido	Kere MacGregor
Registrar: Stephanie Kos	Britney Moe
Secretary: Roman Shalagin	Ida Price
	Jon Underwood

3. Minutes of the Oct. 20th, 2022, Annual General Meeting (AGM) (Al Skakun)

- a. **Motion to Approve** the Minutes of the 2022 Annual General Meeting
Moved by: Carol Andrews, Seconded by: Kathy Sykes. Motion Approved
- b. New Business Arising from the 2022 AGM Minutes. None Arising.

4. New Business

- a. **Cross Country BC (CCBC) Affiliation and Fee Changes (Al Skakun)**
Al reviewed the Club's history with CCBC, decision to withdraw in 2015, and current recommendation of Executive to rejoin, based on the benefits regarding insurance costs, youth program, staff training opportunities, increased Club profile, fundraising, etc. Wannas Luppens, President of CCBC, made a short presentation about CCBC/Nordique Canada and answered members questions.
 - i. **Motion to Approve** Renewal of CCBC Affiliation
Moved by: Kathy Sykes, Seconded by: Mike Lynn. Motion Approved
Proposed changes to the Club's 2023/2024 membership and day-use fees were provided to members with the agenda and reviewed in relation to other clubs' rates.
 - ii. **Motion to Approve** 2023/2024 Membership and Day Use Fee Rates
Moved by: Harold Mayer, Seconded by: Fred Anderson. Motion Approved

b. **Club Manager Position** (Simon Cretien)

Simon provided an overview of his role as the new Club Manager and initiatives he is leading. He will be increasing his involvement in Club planning, operations and administrative functions, Club promotion, grants and fundraising, as well as continuing his current SDP coordination role. He advised that he will be looking for member volunteers to assist with community events.

5. **Standing Agenda Items**

a. **Treasurer's Report** (Jim Guido)

i. **Budget Reports**

Jim provided and reviewed report handouts with last year's budget to actuals summarized and the currently proposed 2023/2024 budget. He discussed various budgeting factors (e.g., unpredictability of some costs (e.g., urgent snowmobile replacement), Club contributions towards grants, forecasting membership & day user numbers, etc.). The proposed budget for 2023/2024 includes projections for Revenues of \$117.6K, Expenses of \$108K, transfer to Capital of \$5K, and a small surplus, assuming a membership of approx. 840.

ii. **Motion to Approve** the Treasurer's Report and 2023/2024 Budget

Moved by: Kere MacGregor, Seconded by: Alan Sheppard. Motion Approved

b. **Registrar's Report** (Stephanie Kos)

To date, the number of registered members are at approximately 180 (mostly adult registrations), with 50% from Castlegar and the remainder mostly from Nelson & Rossland, with a few from various other communities.

c. **Fee Collections & Cabin Wardens** (Kathy Sykes)

We are continuing with our very successful volunteer Fee Collection and Cabin Warden programs, offering complimentary memberships for 4 volunteer days. Note that some couples are teaming up (volunteering 8 times). Cabin wardens have been confirmed for all cabins to date, except for the Nordic shelter. Kathy recognized Brenda Gill and Harold Mayer for their exceptional service as volunteer Fee Collectors every Sunday.

d. **Trails and Infrastructure** (Carol Andrews)

- Proposed new connector trails have been confirmed on the ground. Next summer will be a big year for trail construction.
- Rec Sites & Trails BC has assisted us with locating a re-route of Winterberry around the wet area and with brushing and building new ski racks. We didn't have help from BC Wildfire crews this year due to early fire season.
- Mapping trail sections for brushing will be a priority.
- Staffing issues at YRB has impacted parking lot clearing & we may need to rely more on a contractor.

e. **Trail-Grooming & Equipment** (Mike Lynn & Chris Anderson)

- Groomers: Craig Thiessen is joining the grooming crew this year, with Murray, Simon and Rolf returning and Chris continues as Head Groomer / Coordinator. The goal will be to groom 6 days a week (7 days through the X-Mas), with 3-person shifts.

- Equipment: New roller packer bought last year is working well. Plan to run the 3 newest snowmobiles and keep the Bearcat as a back-up until we're sure we don't need it.
 - A new equipment storage building is needed as a high priority.
- f. **Youth Skier Development Program (SDP)** (Simon Cretien)
Simon, Rolf & Mary will be leading SDP program again this year. Exciting to see kids who started in the old Monashee program moving up in skill levels. Two years ago, only had one program, now have Bunny Rabbits, Jack Rabbits, Track Attack, Fall Training, and roller ski camp. Now with CCBC membership, we will be connecting with Nelson & BlackJack, possibly others, for regional camps.
- g. **Safety Program** (Kere MacGregor)
Main goal is the primary safety of our workers, members, and guests, focusing in multiple areas. The grooming crew will be conducting a safety orientation day. Working hard to follow WorkSafe protocols. Important that members bring forward safety issues they see. Implemented a bullying & harassment policy. Discussion on improving safety communication technology for grooming crew.
- h. **Troll Loppet** (Ida Price)
Ida will be the Coordinator for the Fun Troll Loppet again this year. 200 participants last year. We will be implementing a number of improvements based on a review of last year's event.

6. Topics Discussed from the Floor

- Rosanna Sheppard suggested linkages with other Clubs, mountain biking community, etc., to share costs of trail construction and maintenance. Discussion about multi-sport options (e.g., snowshoe trails), but must be within scope of our Partnership Agreement.
- Keith Shelefoniuk indicated he will be doing snow sculptures on Mud Lake and requested volunteer assistance for moving forms, shoveling, etc. Groomers to help with forms. Discussion on kids participation event.
- Conrad Brattebo suggested the club consider a big social event as occurred in the past in conjunction with a fall general meeting. Favourably received, and to be considered.

7. Door Prize Draw

Door prize of one adult membership was won by Keith Shelefoniuk.

8. Motion to Adjourn

Meeting Adjourned at 8.52 p.m.