

CITY OF GREENWOOD

Regular Council Meeting

**Monday, May 9, 2022
7:00 pm**

AGENDA

1. Call to Order

2. Adoption of Agenda

3. Question and Answer Period – Open for questions and answers related to the current agenda only – maximum time period is 15 minutes.

4. Adoption of the Minutes

- a. Minutes of the Regular Council Meeting of April 25, 2022

5. Correspondence for Information

- a. Selkirk Innovates – State of the Basin Focus newsletter
- b. BC Municipal Climate Leadership Council
- c. Spallumcheen Luxury Tax on Recreational Boats
- d. UBCM The Compass newsletter
- e. Sparc BC Access Awareness Day – June 4, 2022
- f. BC Healthy Communities 2022 PlanH grant opportunity
- g. LGMA newsletters – CAO mental wellness event, National Volunteer Week
- h. Cranbrook – Sam Steele Days Festival – June 16-19, 2022
- i. Interior Health Authority – information bulletins
- j. BC Ministry of Municipal Affairs – April 2022 Regional Meetings summary
- k. BC Ministry of Municipal Affairs – COVID-19, 2022 General Local Election planning

6. Councillor's Reports

7. Mayor's Report

8. Administrator's Report

8. Accounts Payable Report – April 22, 2022 to May 6, 2022

9. New and Unfinished Business

- a. Rogers Public Consultation Package – Communications Facility Proposal

- b. Licence to Use and Occupy Application – File LUO-2022-01
- c. Founders Day Beer Garden

10. Bylaws

- a. Bylaw No. 990, 2022 “2022 Tax Rates Bylaw”

11. Late (Emergent) Items

12. Discussion of Items for Future Agendas

13. Question Period

Excerpt from Council Procedures Bylaw 674 Section 14

Immediately prior to the adjournment of every regular meeting of Council, questions, but not statements, relating to matters dealt with at that meeting may be directed to Council by members of the public then present. All such questions shall be directed to the Mayor and will, where possible and appropriate, be answered by the Mayor or a member designated by the Mayor.

A maximum period of 15 minutes shall be provided for considering question from member of the public; however, that maximum may be extended to 30 minutes with the unanimous consent of all Council members present.

14. Adjournment



CITY OF GREENWOOD
Minutes of the Regular Meeting of Council held on April 25, 2022

PRESENT

Mayor B. Noll
Councillors: C. Lang, J. Nathorst, J. Bolt, M. Seymour

ALSO PRESENT

Marcus Lebler, CAO/CFO
Andrea Sherstobitoff, CO

CALL TO ORDER

Mayor B. Noll called the meeting to order at 7:00 pm.

ADOPTION OF AGENDA

Motion: J. Nathorst / J. Bolt
THAT the April 25, 2022 agenda be adopted.

(80-22)

Carried

**QUESTION & ANSWER
PERIOD**

ADOPTION OF MINUTES

Regular Council Meeting Minutes
April 11, 2022

Motion: C. Lang / J. Nathorst
THAT the minutes of the April 11, 2022 Regular Council
Meeting be adopted.

(81-22)

Carried

**CORRESPONDENCE FOR
INFORMATION**

- | | |
|---|-------------|
| a.) BC Ministry of Mental Health and Addictions | Information |
| b.) Okanagan Basin Water Board – Invasive Mussel Prevention | Information |
| c.) International Day Against Homophobia and Transphobia | Information |
| d.) Sicamous – correspondence to BC Minister of Environment and Climate Change Strategy | Information |
| e.) Operation Smile – Longest Day of Smiles | Information |
| f.) Ministry of Citizen's Services – Connecting Communities BC | Information |
| g.) BC Interior Health updates | Information |
| h.) Ministry of Environment and Climate Change Strategy - organics infrastructure program | Information |

Motion: J. Nathorst / J. Bolt

THAT the correspondence items a.) through h.) be accepted as information.

(82-22)

Carried

COUNCILLOR REPORTS

Councillor Lang:

The mechanical hours at the McArthur Centre are functional. Dave Evans will be doing some painting.

Councillor Nathorst:

The Board of Trade's AGM will be held on April 27, 2022 at 6:00 pm at Greenwood City Hall.

Councillor Bolt:

The Boundary Community Forest donated \$60k in funding to community applicants.

Councillor Seymour:

The Greenwood Library will be holding a book sale on the May long weekend.

MAYOR'S REPORT

The budget for Founder's Day celebrations this year is on target. There are a couple of initiatives that require Council's support.

Motion: J. Nathorst / M. Seymour

THAT Council supports hosting a viewing of "Snow Falling on Cedars" on July 14, 2022 in the Greenwood City Hall.

(83-22)

Carried

Motion: J. Nathorst / M. Seymour

THAT Council supports a fly-by of the Royal Canadian Air Force Snowbirds as part of this year's Founder's Day celebrations.

(84-22)

Carried

ADMINISTRATOR'S REPORT

Motion: J. Nathorst / C. Lang

THAT the reports be accepted as presented.

(85-22)

Carried

ACCOUNTS PAYABLE

Motion: C. Lang / J. Nathorst

THAT Council receive the cash disbursement accounts payable report in the amount of \$75,410.77 for the period of April 6 to April 22, 2022.

(86-22)

Carried

NEW AND UNFINISHED BUSINESS

- a.) Temporary Use Permit Application – File TUP-2022-02 **Motion: J. Nathorst / J. Bolt**
THAT Council issue a Temporary Use Permit (TUP) for the use of a recreational vehicle (RV) as a temporary dwelling at 628 Strathmore Avenue in Greenwood, BC for a term of up to one (1) year, including an option to extend the permit if required, commencing from the date of issuance.
- (87-22) **Carried**

BYLAWS

- a.) Bylaw 990, 2022 – 2022 Tax Rate Bylaw **Motion: J. Nathorst / C. Lang**
THAT Council give First, Second and Third Reading to 2022 Tax Rate Bylaw No. 990, 2022.
- (88-22) **Carried**

IN-CAMERA RESOLUTIONS

At the March 14, 2022 In-Camera Council meeting, Council passed motion 26-ICM-22 to bring forward the following in-camera motion:

Motion: 18-ICM-22

THAT Council defer the decision to increase Council remuneration in 2022 by 3.9% (CPI increase) until further discussions of the 2022 budget are conducted.

QUESTION PERIOD

IN-CAMERA

- (89-22) **Motion:**
THAT Council move to In-Camera at 7:36 pm. **Carried**

- (90-22) **Motion: J. Bolt / J. Nathorst**
THAT Council adjourn the In-Camera meeting at 8:56 pm. **Carried**

ADJOURNMENT

- (91-22) **Motion: J. Bolt / M. Seymour**
THAT Council adjourn the regular meeting at 8:57 pm. **Carried**

Barry Noll, Mayor

Certified Correct

Andrea Sherstobitoff, Corporate Officer

Front Desk

From: Selkirk Innovates <jjones1@selkirk.ca>
Sent: May 3, 2022 8:01 AM
To: frontdesk.greenwoodcity@shaw.ca
Subject: State of the Basin Focus - Our Aging Population & Implications for the Labour Force



Our Aging Population & Implications for the Labour Force

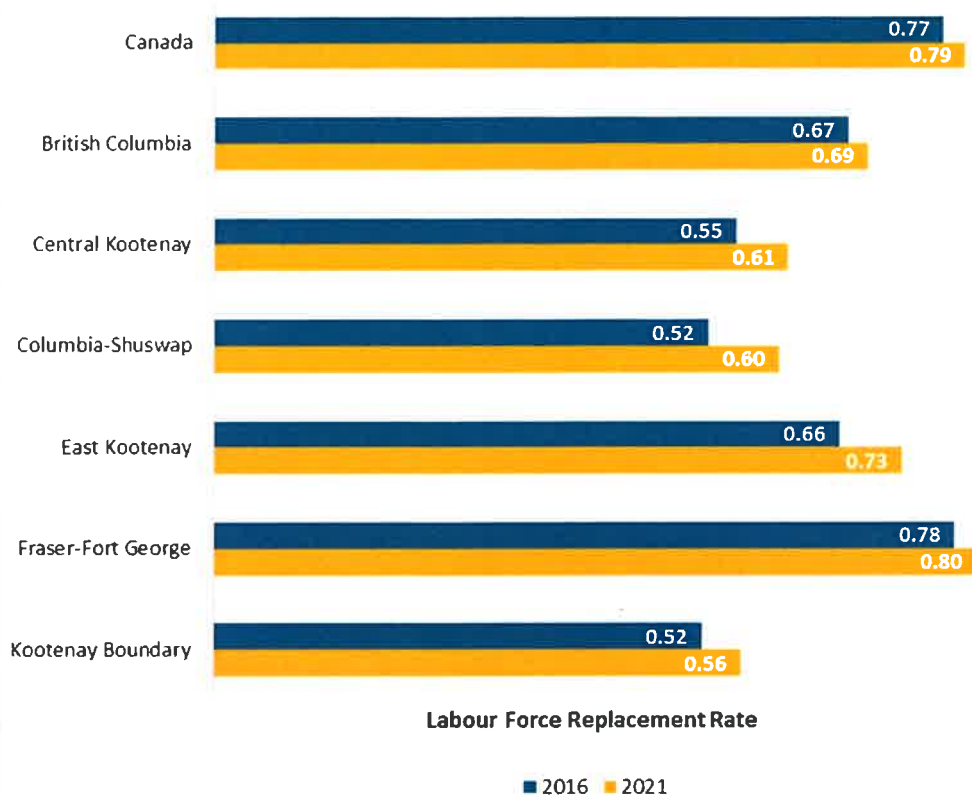
The second data release from the [2021 Census of Population](#) just took place and features the demographic characteristics of age and gender.

For the first time in the history of the Census, Statistics Canada [modified the questionnaire](#) to ask two separate questions – one about sex at birth and the other about gender. These changes were made to reflect the evolving gender diversity of the Canadian population. The results from the 2021 Census show 0.3% of Canadians (1 in 300) aged 15 and older [identify as transgender or non-binary](#). Younger persons showed the greatest gender diversity, with 0.85% of individuals aged 20 to 24 identifying as transgender or non-binary. Specific data on gender diversity are not available at the community level to protect confidentiality and anonymity.

When exploring population change through a generational lens, the Columbia Basin-Boundary Region is showing the most growth in persons aged 65 years and over, with an 18.8% increase over the last five years. Comparatively, the population aged zero to 14 years increased by 4.1% over the same period. Visit the [Age & Gender](#) indicator to examine the age structure, change in age, and gender ratios of our region.

An aging population can present challenges to the economy, depending on the rate of young persons entering the workforce relative to potential retirees. The labour force replacement rate is a measure used to examine these population characteristics. This rate compares the number of people aged zero to 14 who will be entering the workforce in the next 15 years to the working population aged 50 to 64 who will be leaving the workforce during that same time frame. A rate of less than 1.0 means the workforce is unable to maintain the current labour force with local replacement workers.

Over the last five years, the labour force replacement rate has increased across all regional districts in the Columbia Basin-Boundary Region. The greatest increase is in the Columbia-Shuswap Regional District (14.1%), followed by the Regional District of East Kootenay (10%). However, the 2021 labour force replacement rate is still below 1.0 at the national, provincial, and regional district levels (**see graph below**). Visit the [Labour Force Replacement](#) indicator to explore how the labour force is changing at the community-level.



To learn more about other indicators of well-being, please visit the State of the Basin website stateofthebasin.ca.

Spring Snowpack Near Normal for Some Snow Basins in the Region

Snowpack data from April 1 provides a good indication of the amount of water available for the spring and summer months. As of April 1, 2022, snow basins in the Columbia Basin-Boundary Region vary between 87% of normal (Boundary snow basin) and 115% of normal (Upper Columbia snow basin).

Visit the Snowpack indicator to learn more!

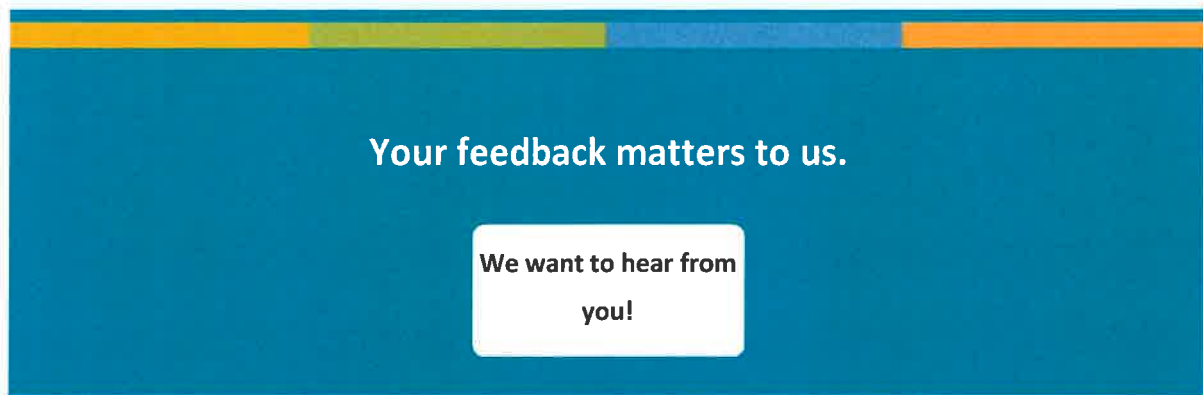
Community Data Program Consortium Continues until 2027

Thanks to funding from Columbia Basin Trust, Selkirk Innovates has signed a new five-year agreement with the Community Data Program (CDP) to continue the Columbia Basin-Boundary Consortium (group of members). Selkirk Innovates serves as the lead organization for the

Columbia Basin-Boundary Consortium. Your organization can become a consortium member and get access to the CDP database for only \$125/year. The CDP provides access to over \$1 million of credible datasets and information. Joining the consortium provides access to this huge database of community-level data (i.e., individual taxfiler data); training and capacity building; and cross-Canada networking.

To learn more about the Community Data Program, visit <http://www.communitydata.ca/about>.

For questions or to learn more about getting access to the CDP database, contact [Jayme Jones](#).



Selkirk Innovates gratefully acknowledges the support of Columbia Basin Trust.

State of the Basin Focus is a monthly e-newsletter highlighting stories of well-being in our region. You are receiving this email because you have attended a Selkirk College event, are a Selkirk College stakeholder, or have subscribed to receive updates on the State of the Basin.

Selkirk College acknowledges the First Nations of the West Kootenay and Boundary regions on whose traditional territories we are honoured to operate: the Sḱwáyčkstx (Sinixt), the Syilx (Okanagan), the Ktunaxa, and the Secwépemc (Shuswap). The State of the Basin initiative also extends to the traditional territory of the Lheidli T'enneh First Nation. We are grateful to these Nations as keepers of the lands and value their efforts to enhance resilience and well-being across the region.



Selkirk Innovates

Selkirk College

301 Frank Beinder Way

Castlegar BC V1N 4L3

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Front Desk

From: bcmclc <bcmclc@communityenergy.bc.ca>
Sent: May 3, 2022 12:13 PM
To: bcmclc
Subject: Information Item Request for Council Meeting Agenda - Climate Leaders Institute 2022
Attachments: CLI Info.pdf

The BC Municipal Climate Leadership Council and Community Energy Association are organizing a 3-day event on June 8-10, 2022, called the Climate Leaders Institute (CLI). CLI is a unique opportunity for BC local elected officials to come together for peer mentorship, support, tools, and inspiration on accelerating climate action in their communities. We would appreciate you forwarding the details of this valuable event (see below and the attached PDF) to your Mayor and Councillors either in advance of your next council meeting or as an info item on the next meeting agenda.

Greetings on behalf of the BC Municipal Climate Leadership Council (BCMCLC) and the Community Energy Association (CEA). Together, we are working to present the [2022 Climate Leaders Institute \(CLI\)](#) for elected officials – from June 8-10 at UBC's Vancouver campus.

The Climate Leaders Institute is less like a conference and more like a retreat; we prioritize small group discussions and interactive activities alongside short, relevant presentations. Our focus is on helping you build your knowledge of what to do to be a climate leader and how to do it. CLI is a unique opportunity for BC local elected officials to come together for peer mentorship, support, tools, and inspiration on accelerating climate action in your community.

In short, if you want to lead climate action in your community, this is the event for you.

For more information, see <https://bcclimateleaders.ca/cli/>. The web page provides up-to-date information on the program, accommodation options, and registration info. Note that those attendees from CEA member municipalities will receive a discount on their registration.

I hope to see you there. The Climate Leaders Institute is one of the events I have really enjoyed as an elected official, and the testimonials are similarly positive from other past attendees. Climate change is one of the defining issues of our time. People are looking to local governments for leadership on land use, zero-emission transportation and buildings, utilization of waste, and the sustainability of our corporate operations and activities. I feel confident that we can and will provide that leadership, and there is much we can learn from each other.

For any questions, please email bcmclc@communityenergy.bc.ca.

Arjun Singh, Councillor, City of Kamloops
Chair, BC Municipal Climate Leadership Council





2022 CLIMATE LEADERS INSTITUTE

June 8-10, 2022

at UBC Centre for Interactive
Research on Sustainability



As an elected leader in BC, you are invited to this 3-day event to learn, share and contextualize proven climate action solutions to meet your community's unique needs.

*At this year's CLI, our focus is on helping you build your knowledge of **what to do to be a climate leader and how to do it***,*

If you want to lead climate action in your community, this is **the** event for you.

- › Learn about youth engagement
- › Develop and communicate your future vision for a low carbon community
- › Social and peer networking *(evening social events are an extra opportunity to connect with other elected leaders and build your network)*
- › Learn about big impact climate solutions and how to adapt them to your community context
- › How to communicate the benefits of climate action to gain community and council support

**The CLI program prioritizes small group discussions and interactive activities alongside short relevant presentations.*

Learn more & register: BCclimateleaders.ca/cli

CLI is brought
to you by:



THE CORPORATION OF THE
TOWNSHIP OF SPALLUMCHEEN

TEL. (250) 546-3013
FAX. (250) 546-8878
OUR FILE NO.



4144 Spallumcheen Way
Spallumcheen, B.C. V0E 1B6

Email: mayor@spallumcheentwp.bc.ca

May 3, 2022

www.spallumcheentwp.bc.ca

OFFICE OF THE MAYOR

File: 0375-01
sent via email

Department of Finance Canada
Tax Policy Branch

fin.luxury-luxe.fin@fin.gc.ca

Re: Luxury Tax on Recreational Boats

The Township of Spallumcheen prides itself on ensuring that farming, business and tourism can cohesively exist together, with each industry complementing the other. The proposed 10% luxury tax on the sale of boats valued at more than \$250,000 is sure to be detrimental to the livelihood of many who live and work in the Okanagan.

Certain niche markets, like the one in the District of Sicamous, known as the Houseboat Capital of Canada, will be severely affected by this tax. Sicamous is famous for its amazing scenery, hospitality and, of course, houseboating.

The local houseboat manufacturers and rental businesses are instrumental in the success of the community, as they provide employment for residents, in both manufacturing and tourism industries. Introducing this luxury tax will have devastating effects on the District of Sicamous, essentially crippling a large portion of their industry.

In support of the District of Sicamous, the Township of Spallumcheen Council wishes to respectfully request the federal government reconsider this luxury tax and consider the impact it will have on local small business in the Sicamous area and the community.

Thank you for your attention to this matter. If you have any questions in this regard, please contact the undersigned.

Respectfully,

Christine Fraser
Mayor

cc: Member Municipalities

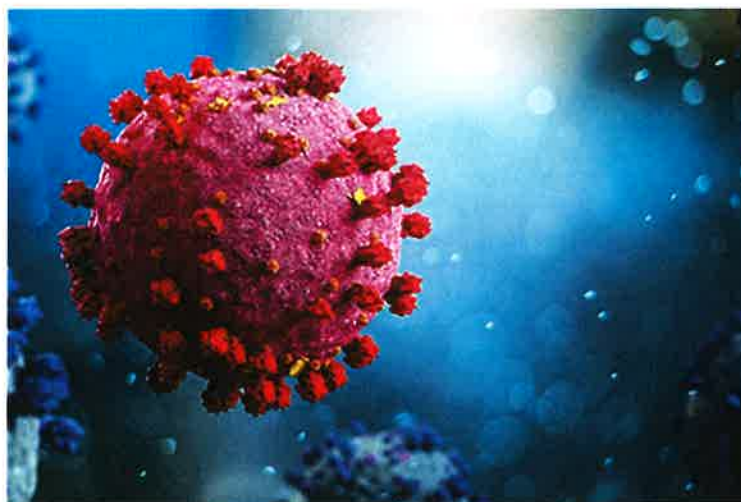
Front Desk

From: Union of BC Municipalities <ubcm@ubcm.ca>
Sent: May 4, 2022 11:38 AM
To: frontdesk.greenwoodcity@shaw.ca
Subject: Feedback requested on provincial responses to COVID-19; Policing recommendations; Single use and plastic waste prevention

THE COMPASS

News and information from the Union of BC Municipalities

Feedback requested on provincial responses to COVID-19



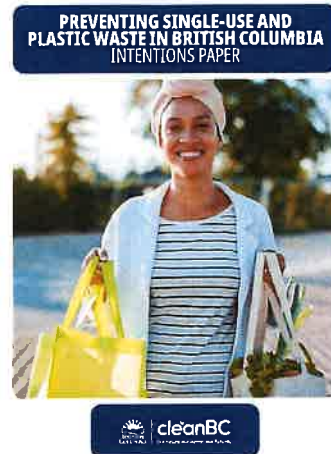
On March 16, the Minister of Public Safety and Solicitor General announced an independent review of the provincial government's responses to the COVID-19 pandemic. The review is intended to find ways for the provincial government to be better prepared for the next event, whether a pandemic or other emergency. Local governments are invited to participate in virtual engagement sessions on May 31 or June 2 (morning and afternoon sessions available). [Read more](#)

Legislative Committee delivers policing recommendations

Last week, the Special Committee on Reforming the Police Act released its final report, *Transforming Policing and Community Safety in British Columbia*. In preparation for the release of this report, UBCM has appointed local government representatives to a Roundtable established to work with the province on policing modernization. [Read more](#)

Province releases intentions paper on single use and plastic waste prevention

The Province has released an intentions paper on single use and plastic waste prevention, and is running an engagement period on the proposed waste prevention regulation. Local governments, along with the public and other stakeholders, are invited to fill out a survey and submit comments before June 21, 2022. [Read more](#)



Local Government Awareness Week - May 15-21

Local Government Awareness Week is an annual initiative aimed at building public awareness of local government roles and responsibilities, and encouraging public participation in local government processes. [Read more](#)

Resolutions submission deadline - June 30

As a reminder, local government and First Nations members can submit their resolutions directly to UBCM by June 30th for inclusion in the 2022 Resolutions Book. Resolutions must be endorsed by your Council or Board. Please submit your resolution along with any background information to [Jamee Justason](#), Resolutions and Policy Analyst.

Second round of funding announced to support Women in Leadership

The Federation of Canadian Municipalities (FCM) Canadian Women in Local Leadership (CanWILL) project has launched its second round of applications for Inclusive Community Initiatives (ICI). This is an opportunity for 10 to 12 communities to receive up to \$10,000 each for initiatives that support women's participation in local leadership. [Read more](#)

Community Energy Association upcoming events

The CEA is hosting two upcoming events on climate action. On May 11, CEA will offer a session on youth perspectives in co-creating climate action at the local government level; and from June 8-10, the Climate Leaders Institute (CLI) conference will provide an opportunity to discuss and share climate action solutions. Register now for the [youth perspectives](#) and [CLI](#) sessions.

Local Government Awareness Week - May 15-21

Resolutions submission deadline - June 30

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[Read more](#)

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RCMP contract management committee update

On February 24, 2022 the Local Government RCMP Contract Management Committee (LGCMC) met with provincial government and RCMP representatives to discuss issues related to the Municipal Police Unit Agreements and policing more broadly in British Columbia. Key issues discussed at the meeting are summarized in this article. [Read more](#)

Strategic Priorities Fund intake underway

UBCM is now accepting applications for the Canada Community-Building Fund Strategic Priorities Fund (SPF). The SPF program will see an investment of up to \$100 million for local government capital and capacity building projects in BC outside of the Metro Vancouver region. [Read more](#)

Funding & resources update

Each month we provide an update on UBCM funding programs and information on other programs, events, and resources that may be of interest to local governments and First Nations. [Read more](#)



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Sent by ubcm@ubcm.ca powered by





Please join us in celebrating Access Awareness Day on June 4, 2022. We know the difference that we can make together in building truly inclusive and accessible communities.



social planning & research council of british columbia
4445 Norfolk Street, Burnaby, BC, V5G 0A7
T 604-718-7733, 1-888-718-7794
www.sparc.bc.ca

May 04, 2022

Dear Mayor and Council;

RE: Please Join Us in Celebrating Access Awareness Day on June 4, 2022

The year 2022 would mark the 25th annual Access Awareness Day celebrated by British Columbians! Access Awareness Day provides an opportunity for communities to come together to celebrate their successes and show what it means to be truly accessible and inclusive for everyone. Access Awareness Day also falls within National AccessAbility Week which is celebrated from May 29th to June 4th, 2022. National AccessAbility Week is designed to celebrate and recognize the contributions that individuals living with disabilities make in their communities every day.

The theme for this year's Access Awareness Day is "Accessibility Is Inclusion". We have adopted this theme to draw attention to the fact that when we focus on addressing issues of accessibility in our communities, we are also creating opportunities to build true inclusion.

Enclosed is a copy of our Access Awareness Day poster for this year. We recognize that many communities no longer have a practice of passing proclamations and therefore welcome your participation in other ways. For example, you may wish to access our small grant funding of \$500 to host an Accessibility Event in your community to highlight some of the ways your community is working to make accessibility a reality.

Please reflect on different ways your community can join the conversation. We appreciate your efforts in creating an accessible and inclusive community where everyone can share their talents, experiences, and abilities in real and meaningful ways.

We look forward to the opportunity to work with you and others in your community to show that by investing in accessibility and believing in the community the possibilities are limitless.

Thank you for the role that you play every day in making this vision a reality!

Sincerely,

A handwritten signature in black ink that reads "Lorraine Copas".

Lorraine Copas
Executive Director, SPARC BC



SPARC BC acknowledges that our office is located on the ancestral and unceded homelands of the hən̓q̓əmin̓əm and Skwxwú7mesh speaking peoples. They have been custodians of this land for thousands of years and we would like to pay our respect to the Elders and Knowledge keepers both past and present. We are grateful for the opportunity to be on this shared territory.



**Accessibility is
INCLUSION**
ACCESS AWARENESS DAY 2022



\$500 AccessAbility Grants

These grants are provided through SPARC BC with funding support from the Federal government through the Accessible Canada Social Development Partnership Program as well as the Province of British Columbia through the Provincial Accessibility Secretariat. These grants are available to local government partners, local Accessibility Committees as well as local disability serving organizations.

About Your Organization

Please share a bit of information about your organization.

Your Name: _____

Your Organization: _____

Address: _____

Municipality: _____ Postal Code: _____

Phone: _____ Email: _____

Event Details

Name of the event: _____

Type of event: _____ Date of the event: _____

☐ The event will be held online

☐ The event will be held in person at the following location: _____

page 1 of 2



Key outcomes and highlights from your event

Number of participants: _____

Next steps

Please complete this grant application form and return it to accessibility@sparc.bc.ca with the subject line—Accessibility is Inclusion.

Sharing your story

On Access Awareness Day, SPARC BC would like to profile your event through social media. Please tag SPARC BC if you will be sharing your event online.



@SPARCBBC



@sparcbc



@socialplanningresearchbc

Questions

Please do not hesitate to reach out:

Tanya Tejassvi

Manager, Accessibility Initiatives

Social Planning and Research Council of British Columbia (SPARC BC)

4445 Norfolk Street Burnaby, BC V5G 0A7

T: 604.718.7732 E: ttejassvi@sparc.bc.ca

page 2 of 2

Front Desk

From: PlanH | BC Healthy Communities <bchc@bchealthycommunities.ca>
Sent: May 6, 2022 12:52 PM
To: Andrea Sherstobitoff
Subject: PlanH Grants: Less than four weeks left to apply!



Planning a healthy community starts here.

Less than four weeks left to apply for our 2022 PlanH grant streams!



Local and Indigenous governments: Apply now to access up to \$5,000 for Community Connectedness projects or up to \$15,000 for Healthy Public Policy projects. Plus, this year, there are 15 new additional grants designated for Healthy Public Policy projects in the Vancouver Coastal Health region.

The **Community Connectedness stream** offers approximately 20 grants of up to \$5,000 each, as well as support from BC Healthy Communities staff, for projects that foster relationship-building among community members and create long-lasting social networks.

The **Healthy Public Policy stream** offers approximately 10 grants of up to \$15,000 each, as well as support from BC Healthy Communities staff, for projects that seek to develop new or amend existing policy in order to improve the health and well-being of community members.

APPLICATIONS CLOSE JUNE 1, 2022.

Apply now

Questions? Reach out to us at grants@bchealthycommunities.ca

Take action and learn more:



Healthy People



Healthy Society



Healthy Environments



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🐦 Tweet

in Share

✉ Forward

PlanH is a partnership between BC Healthy Communities Society and the British Columbia Ministry of Health.

BC Healthy Communities Society

300-722 Cormorant St.

Victoria BC

V8W 1P8

T: (250) 590-8442 E: info@planh.ca

You're receiving this email because you subscribed to the PlanH newsletter. For subscription preferences or to unsubscribe, use the links below.

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Front Desk

From: Local Government Management Association of BC <office@lgma.ca>
Sent: April 11, 2022 11:03 AM
To: frontdesk.greenwoodcity@shaw.ca
Subject: LGMA Job Circular, News, and Program Updates - Week of April 11, 2022




LGMA
LOCAL GOVERNMENT
MANAGEMENT ASSOCIATION
OF BRITISH COLUMBIA

If you have trouble viewing this email, click here

Professional Development Partners:

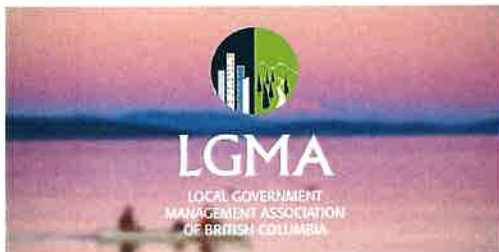
LIDSTONE & COMPANY

STEWART MCDANNOLD STUART
Barristers & Solicitors

YOUNG ANDERSON
COUNSELLORS & STRATEGISTS

LGMA Newsletter: Week of April 11, 2022

CAO Mental Wellness One-Day Event Friday, May 27, 2022



Registration is now open for a specialized leadership event focused on cultivating mental wellness for CAOs. Participants have the option of attending virtually or at satellite locations around BC.

CAOs are faced with significant stressors at the best of times; the pandemic, natural disasters, and other challenges in recent years have only exacerbated the complexity of the role of CAOs. CAOs, now more than ever, are faced with unrelenting stressors coupled with issues that they must manage, but often do not have full control over. Such pressures are further compounded by the requirement to juggle the needs of elected officials, the public, and staff. CAOs need to normalize drawing on supports and modelling vulnerability with resiliency, for themselves as well as for their staff.

Review [the brochure](#) and [register online](#) by May 20, 2022.

LGMA Training:

Hear from Elections BC, the Ministry, Lisa Zwarn, and LGMA Elections Committee
[Local Government Elections Advanced Workshops](#)

April 13 & 14

Code of Conduct April 22

[CAO Forum Webinars](#)

April 22, May 6, November 25

Strengthen your community's fire services

[Effective Fire Service Administration](#)

[Program for CAOs and Fire Chiefs](#)

May 13-15, Kamloops

Full day, or half day training available

[Pre-conference Leadership Workshops](#)

June 21

Shifting the Lens: Bringing Opportunity into Focus

[LGMA 2022 Annual Conference](#)

June 21-23, 2022

New ethical scenarios!

[Ethics in Local Government](#)

Available on demand

[See all Training & Workshops](#)

Additional News and Training:

Fostering Compassionate Civic Culture

[Begins April 25](#)

Celebrating women in local government

[Municipal World's Women of Influence in](#)

[Local Government Award](#)

Submit by June 3

Three Strategies to Take Your Stress to Strength

[ICMA Blog](#)

Resources and Funding Opportunities:

Clean BC Roadmap to 2030 Launched

[Learn more at CleanBC Roadmap to 2030](#)

Election Resources

Your go-to resource page

[Local Government Elections Information](#)

Order your copy today

[2022 BC Elections Manual](#)

Preparing for an election year

[Local Government Election Training](#)

[Available on demand](#)

[See all News & Opportunities](#)

Working Together: Effective Fire Service Administration for Fire Chiefs and Local Government Chief Administrative Officers



The Fire Chiefs' Association of BC, in partnership with the LGMA, is pleased to offer the Effective Fire Service Administration for Fire Chiefs and Local Government CAOs program in Kamloops on May 13-15 (Friday to Sunday).

The program is aimed at communities operating predominately volunteer and smaller paid on call/composite fire departments. It will support

municipal and regional district Chief Administrative Officers (CAOs) and Fire Chiefs to carry out their responsibilities in providing fire services to their community. CAOs and partner Fire Chiefs are encouraged to attend together. In addition, senior local government management who are responsible for working with their fire service(s) and, deputy and assistant Fire Chiefs may also be interested in attending.

The program will address the pressing need for knowledge, skill development, and administrative and financial leadership to effectively operate fire departments in BC. [Review the program brochure](#) and [register online through the Fire Chiefs' Association of BC's site](#) by May 6, 2022.

The Fire Chiefs' Association of BC is excited to partner with the LGMA and Office of the Fire Commissioner.

Connect with the LGMA



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LOCAL GOVERNMENT
MANAGEMENT ASSOCIATION
OF BRITISH COLUMBIA

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Front Desk

From: Local Government Management Association of BC <office@lgma.ca>
Sent: April 25, 2022 11:03 AM
To: frontdesk.greenwoodcity@shaw.ca
Subject: LGMA Job Circular, News, and Program Updates - Week of April 25, 2022





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MANAGEMENT ASSOCIATION
OF BRITISH COLUMBIA

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LGMA Newsletter: Week of April 25, 2022

National Volunteer Week April 24-30, 2022



LGMA celebrates and gratefully acknowledges the contributions made by all our volunteers who have provided valuable expertise in support of their colleagues across B.C. The numerous volunteers who work with the LGMA contribute to the Board of Directors, Chapter Associations, program advisory committees, resource development, guest faculty and speakers, peer-to-peer mentors, and so much more. All of our volunteers directly further the success of LGMA's programs and resources and contribute to our purpose and mission. We say thank you for your devotion to the Association. We couldn't do it without you! [LGMA | Volunteer Appreciation](#)

[CivicInfo BC & LGMA](#)
BC Local Government Job Board
CURRENT OPPORTUNITIES

Job Postings

LGMA Training:

Additional News and Training:

Part 2: Navigating Conduct Issues

[CAO Forum Webinars](#)

May 6

CAOs supporting CAOs

[Complimentary CAO Connect Lunch Series](#)

May 13

Strengthen your community's fire services

[Effective Fire Service Administration](#)

[Program for CAOs and Fire Chiefs](#)

May 13-15, Kamloops

Reducing Access Barriers in your Local Government Elections

[Complimentary Townhall](#)

May 19

Cultivating mental wellness for CAOs

[CAO Mental Wellness One-Day Event](#)

Friday, May 27

Full day or half day training available

[Pre-Conference Leadership Workshops](#)

June 21

Shifting the Lens: Bringing Opportunity into Focus

[LGMA 2022 Annual Conference](#)

June 21-23, 2022

New ethical scenarios!

[Ethics in Local Government](#)

Available on demand

[See all Training & Workshops](#)

UVic program in business continuity

[New IT Security and Crisis Communications Courses](#)

Begin May 16

Celebrating women in local government

[Municipal World's Women of Influence in Local Government Award](#)

Submit by June 3

Declaration on the Rights of Indigenous

Peoples Act Action Plan – Recently Released

[Tangible and measurable reconciliation in B.C](#)

Enhance civic engagement amongst youth

[ICMA Blog](#)

Election Resources:

Your go-to resource page

[Local Government Elections Information](#)

Order your copy today

[2022 BC Elections Manual](#)

Preparing for an election year

[Local Government Election Training](#)

[Available on demand](#)

Resources and Funding Opportunities:

Clean BC Roadmap to 2030 Launched

[Learn more at CleanBC Roadmap to 2030](#)

[See all News & Opportunities](#)

**LGMA Annual Conference Registration
Early Bird Ends April 30**



This is your last chance to catch early bird registration pricing! If you are planning to attend LGMA's 2022 Annual Conference: *Shifting the Lens: Bringing Opportunity into Focus*, be sure to register this week. Join your local government colleagues from across BC in Penticton on June 21-23 for this exciting three-day event. Share insights, broaden your thinking, embrace diverse perspectives, and meet in-person again. Visit our [annual conference webpage](#) for all the details. [Register online today!](#)

Connect with the LGMA



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The Corporation of



the City of Cranbrook

April 26, 2022

File No. 8100.20

Dear Mayor:

The Sweetheart Society and the City of Cranbrook would like to extend an invitation to you to participate in our annual Sam Steele Days Festival and parade, June 16 - 19, 2022. Please RSVP if you will be participating in the parade at your earliest convenience, confirming that you will be our guest in Cranbrook.

DATE: Saturday, June 18, 2022
PARADE TIME: 10:30 a.m.
PRE-PARADE GATHERING: 9:00 a.m. – coffee, muffins, etc.
LOCATION: Manual Training School (attached to the Cranbrook Public Library, entrance on Kootenay Street)
RSVP TO: Kelly Thorsteinson at 250-489-0209 or email thorsteinson@cranbrook.ca.

We are looking forward to seeing you.

Sincerely,

Lee Pratt
Mayor

LP/kt

Attachments



Join us in **Cranbrook**
British Columbia, Canada
JUNE 18th, 2022

SAM STEELE DAYS GRAND PARADE

Sponsored by St. Eugene Golf Resort & Casino

Contact us: info@samsteeledays.org or 250-426-4161

2022 Festival Theme is "Sam Steele Salutes 100 Years of Rotary"

The Sam Steele Society together with the Sam Steele Sweetheart Ambassadors and the City of Cranbrook, invite you to participate in the **largest parade in the BC Kootenay's** with expected attendance of **10,000+**.

Please go online and register <https://www.samsteeledays.org/2022-grand-parade-registration/>

For Immediate Release | April 26, 2022

Interior Health celebrates National Volunteer Week

IH WIDE – During National Volunteer Week (April 24-30, 2022), Interior Health (IH) extends its gratitude to more than 4,800+ IH volunteers across the region.

"Thank you to everyone volunteering with Interior Health across the region," said Interior Health president and CEO, Susan Brown. "Your warmth, kindness, and compassion provides comfort to people in our care, and it makes a tremendous difference across IH."

In addition, Interior Health is grateful for the efforts of countless [hospital foundation and auxiliary](#) staff and volunteers who are dedicated to advancing health care through fundraising and support services. Their networks of committed volunteers raise support and awareness for causes in new and creative ways.

This year, the National Volunteer Week theme is 'Volunteering is Empathy in Action,' a phrase that captures perfectly the importance of volunteer contributions to our health system.

"All of us, at some time, will need assistance or help, and being there for someone else to make their lives a little easier is something that brings me a great deal of satisfaction," said Angela Bearman, a community volunteer of 18 years in Kelowna. "By giving back through volunteering, I believe we strengthen our community's social fabric, making it a better place for all to live and thrive."

Volunteer with IH

Volunteers complement the care provided by our professionals, and are welcomed, respected and valued members of the IH team. Volunteers are encouraged to share their life experiences to help others, gain a personal satisfaction that comes from helping others, or explore career and education options.

Volunteers are present in many health-care programs and services, including community care, hospitals, long-term care and public health.

Learn why volunteers love their roles with Interior Health or how to volunteer [here](#).

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We recognize and acknowledge that we are collectively gathered on the traditional, ancestral, and unceded territories of the seven Interior Region First Nations. This region is also home to 15 Chartered Métis Communities. It is with humility that we continue to strengthen our relationships with First Nation, Métis, and Inuit peoples across the Interior.

For Immediate Release | April 27, 2022

New 1-800 number to improve access to community care

NORTH OKANAGAN – Interior Health is making it easier for people living in North Okanagan communities to access home and community care and chronic disease management services.

Seniors and others can now easily connect to health-care services in their community seven days per week, 8 a.m. - 7 p.m. by calling **1-800-707-8550**.

Communities in the North Okanagan region are the latest to see the new 1-800 number implemented. The central number has been expanding in phases and with this activation, seniors across the entire Interior Health region can now access this number.

Calling this number will connect people to a central intake office, which will refer callers to appropriate services including:

Care management services:

- community nursing, occupational therapy, physiotherapy, dietitian, social work, speech language, and respiratory therapy
- support in your home to assist your daily living needs, such as personal care, special exercises, medication assistance and in-home respite
- adult day services (personal care services and therapeutic activities in a community setting)
- eligibility assessment for funded assisted living and long-term care homes

Palliative care services:

- community nursing
- social work
- hospice care

Acquired brain injury services

- coordination of health services for individuals with brain injury
- client-centred services to support individuals with brain injury to maximize their independence in daily living
- support and education regarding recovery

The new 1-800 number does not replace existing contact numbers, including the Interior Health crisis line (1-888-353-2273), hospital or emergency services, or 911.

The phone line has been developed in response to feedback from clients and the public, to make it simpler for people to find and access the services they need. Similar improvements to access have been initiated for community mental health and substance use with a new single phone line 310-MHSU (6478) that launched in 2021.

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MEDIA, FOR INFORMATION:

PHONE 1.844.469.7077 EMAIL media@interiorhealth.ca

Quick Facts:

The communities included within this expansion to the North Okanagan are:

- Vernon
- Armstrong
- Enderby
- Salmon Arm
- Revelstoke
- Spallumcheen
- Falkland
- Lumby
- Cherryville
- Coldstream
- Lavington
- Grindrod
- Tappen
- Blind Bay
- Sorrento
- Canoe
- Sicamous
- Malakwa
- Craigellachie

- 30 -

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MEDIA, FOR INFORMATION:

PHONE 1.844.469.7077 EMAIL media@interiorhealth.ca

For Immediate Release | April 28, 2022

New tech at Kelowna General Hospital helps reduce falls

KELOWNA – Interior Health launched a pilot project at Kelowna General Hospital (KGH) to improve patient safety by preventing falls and injuries through the use of a remote patient video monitoring system called the AvaSure TeleSitter.

“Our health-care teams strive for continuous improvement in the care we provide, and it’s exciting to see our team at KGH use this new technology to increase patient safety,” said Interior Health president and CEO, Susan Brown. “We’ve already seen early success with the project. In just two months, there have been more than 2,000 interactions with patients using the TeleSitter which helped prevent falls thanks to the ability to virtually monitor patients.”

TeleSitter is an IV-like pole in the patient’s room that provides live video and two-way audio feeds to a trained staff member, like a care aide, monitoring from a central screen. If a patient attempts to get out of bed unattended, the care aide monitoring the video will ensure the patient is provided the assistance they need. Up to 10 patients can be monitored at the same time.

“I’m so pleased with how the roll-out of TeleSitter has been going at KGH. Within 10 hours of monitoring our first patient, the care aide was able to provide assistance to the patient to prevent a potential fall from happening,” said Jaymi Chernoff, executive director of clinical operations at KGH. “Having the ability to virtually monitor patients who may be at risk of falling, means the caregivers who sit bedside and don’t want to leave their loved one unattended, can go home and get some rest. The feedback from caregivers has been so positive so far; they are grateful and appreciative of the technology.”

Since being launched with two devices in January, ten TeleSitter’s have been deployed to help monitor patients on units 4A (medical) and 4W (surgical) at KGH with plans to expand to additional units.

KGH is the first hospital in Interior Health to implement this technology. Interior Health will review the success of the project before looking at implementing TeleSitters in additional hospitals in the future.

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MEDIA, FOR INFORMATION:

PHONE 1.844.469.7077 EMAIL media@interiorhealth.ca

For Immediate Release | April 29, 2022

Interior Health recognizes National Immunization Awareness Week

IH Wide – As we close out National Immunization Awareness Week (April 23 – 30), Interior Health encourages families to stay on track with their immunizations.

"Vaccines have saved more lives in Canada than any other medical intervention in the past 60 to 70 years," said Dr. Carol Fenton, Interior Health Medical Health Officer. As one example, as late as the 1950s, the polio virus caused paralysis or death in thousands of people, most of them children. Thanks to the polio vaccines, Canada virtually eliminated polio by 1964 with the last case acquired in Canada in 1988."

Thanks to global efforts, vaccines are available to protect against diseases such as influenza, whooping cough, meningitis, chickenpox, hepatitis and specific cancers.

Immunizations across the life span

In B.C., young children are offered vaccines at two, four, six, 12, and 18 months of age. The vaccination process continues as children get older and begin school. A booster dose is needed for some diseases as children enter their teen years.

In grade six, all children can get the Human Papillomavirus (HPV) vaccine to protect against infection from types of human papillomavirus that cause certain cancers like cervical and mouth cancers. A 2019 study showed that the HPV vaccine cut pre-cervical cancer rates in B.C. by more than half.

The need for vaccinations does not stop as you get older, as there are many vaccines recommended for adults. All adults in B.C. can get a booster of tetanus and diphtheria vaccine every 10 years. If you missed your basic series of vaccines in childhood, or depending on your health, age and other risk factors, suggest you focus on the importance of pneumococcal and influenza as we get older as well as Zoster

"The COVID-19 pandemic has reminded us of how effective vaccines are in preventing serious illness and death," said Dr. Carol Fenton. "This National Immunization Awareness Week, I encourage families to review their immunization records and stay on track – both to protect themselves and those around them."

Visit our [Immunizations & Vaccines page](#) for information on important immunizations for infants, children and adults, as well as immunizations for travel. People can check their vaccine status on the [Vaccine Status Indicator](#).

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MEDIA, FOR INFORMATION:

PHONE 1.844.469.7077 EMAIL media@interiorhealth.ca

For Immediate Release | May 2, 2022

What you need to know about algae blooms

Spring is here and the warmer weather means algae can start growing in your favorite lake and may form a bloom. Algae are a natural part of the aquatic ecosystems of lakes and algae blooms can occur throughout the Interior Health region.

Blue-green algae or Cyanobacteria can produce several types of toxins that can be poisonous to people, pets or livestock. Cyanobacteria blooms often cause the water to look bad and may also smell bad.

Two of the most important ways to reduce the risk is to rinse off with clean water after swimming and do not consume lake water. As well, follow these additional precautions:

- If there is a bloom always use caution. Avoid all direct contact with a bloom. If contact is made, it is important to rinse your body with clean water.
- If you see a bloom recreational activities are discouraged, such as swimming.
- Consider using an alternate source for drinking water, if the bloom is in your drinking water source. **Boiling the water will not remove any toxins.** Contact your water supplier for more information.
- Consider providing pets and livestock with an alternate source of drinking water.

You can report an algae bloom online with the Province of [BC Algae Watch](#) to have it identified.

Interior Health does not routinely test water of algae blooms to find a type of algae or its toxin. Algae blooms can change all the time.

If you're showing any of the symptoms listed below and believe they may be from exposure to cyanobacteria, see your health care provider.

- Headaches, nausea, fever, sore throat, dizziness, stomach cramps, diarrhea, abdominal pain, vomiting, muscle aches, mouth ulcers, blistering of the lips, rashes and irritation of the ears and eyes.

For the most up to date information, please visit Interior Health's Cyanobacteria (Blue-Green Algae) page.

www.interiorhealth.ca > Your Environment > Recreational Water > Public Beaches > Blue-Green Algae (Cyanobacteria) Blooms

Additional information on Cyanobacteria Blooms (Blue-Green Algae) is available at HealthLinkBC: [Cyanobacteria Blooms \(Blue-green Algae\) | HealthLink BC](#); <https://www.healthlinkbc.ca/healthlinkbc-files/cyanobacteria-blooms-blue-green-algae>

Additional information on algae is available on Ministry of Environment's Algae Watch website:

<https://www2.gov.bc.ca/gov/content/environment/air-land-water/water/water-quality/algae-watch>

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MEDIA, FOR INFORMATION:

PHONE 1.844.469.7077 EMAIL media@interiorhealth.ca



April 26, 2022

Ref: 270191

Mayors and Regional District Chairs of British Columbia
Attendees of the April 2022 Regional Meetings with Minister Nathan Cullen and ADM Madeline Maley

Dear Mayors and RD Chairs:

Thank you for taking the time to join Minister Nathan Cullen and ADM Madeline Maley for the April 2022 regional meetings that provided an update on the 2022 Spring freshet.

As a follow-up to the meetings, Emergency Management BC (EMBC) is providing you with a seasonal briefing video (<https://youtu.be/1Crnup1kqNI>) recorded on April 14, 2022, which is primarily an update from Environment and Climate Change Canada and the River Forecast Centre.

2022 Spring Freshet

Spring flooding is generally driven by snowmelt and can be compounded by spring rains and prolonged warm temperatures. The River Forecast Centre is monitoring both the snowpack and river systems. The snowpack in many areas of BC is currently slightly above normal.

Cooler conditions this April resulting in a slower melt have potential for elevated flood risk if cooler temperatures continue for an extended period. Weather conditions from now through June will determine how quickly the snow melts. Extreme cold, extended periods of warming, and heavy precipitation are the most concerning weather events with respect to triggering flooding. However, at this point there are no significant imminent concerns.

BC Wildfire Services

BC Wildfire Services are preparing for wildfire season hiring and training staff. Prescribed or traditional burning to reduce fire risk near communities is taking place and you are encouraged to remind people to be cautious with any outdoor burning to reduce the risk of grass fires.

BC Wildfire Services are continuing to monitor the weather—in particular, the precipitation in May and June will influence the fire season in July and August.

EMBC Regional Offices are also working with communities. If you have any questions please contact your EMBC Regional Office directly ([EMBC Contact Information](#)).

Mayors and Regional District Chairs

Page 2

EMBC, the River Forecast Centre, and BC Wildfire Service continue to monitor the weather and you can find the latest information at:

- [River Forecast Centre - Province of British Columbia \(gov.bc.ca\)](#)
- [Wildfire Service - Province of British Columbia \(gov.bc.ca\)](#)
- [EmergencyInfoBC | Your source for emergency response and recovery information \(gov.bc.ca\)](#)
- [Public emergency preparation and recovery - Province of British Columbia \(gov.bc.ca\)](#)

As well you can follow BCWS and EMBC on Facebook and/or Twitter:

- BCWS [@BCGovFireInfo](#) and [BC Wildfire Service](#)
- PreparedBC [Facebook](#) and [@PreparedBC](#)
- EmergencyInfoBC [@EmergencyInfoBC](#)

And download the BCWS Mobile App:

- Apple (IOS): Go to the App Store, search for "BC Wildfire Service" (select the "Official BC Wildfire Info" version) and install the app. The BC Wildfire Service mobile app can also be downloaded directly from the App Store (IOS) here (<https://apps.apple.com/us/app/bc-wildfire-service/id1477675008?ls=1>)
- Android: Go to the Google Play Store, search for "BC Wildfire Service" (select the "Official BC Wildfire Info" version) and install the official app. The BC Wildfire Service mobile app can also be downloaded directly from the Google Play Store here (<https://play.google.com/store/apps/details?id=ca.bc.gov.WildfireInformation&hl=en>)

Minister Cullen is committed to continuing to meet with local elected leaders on a regular basis. **If there are particular topics or themes you would like to have covered in future meetings, please share these via email to MUNI.Minister@gov.bc.ca.**

I appreciate you communicating back information from the province to your councils and boards, to your local government staff, and to your communities. The next regional meetings will be in June, and Minister's Office staff will be in contact with you about the date, time, and meeting information.

Sincerely,



Tara Faganello
Assistant Deputy Minister

pc: Chief Administrative Officers
Laurey-Anne Roodenburg, President, UBCM
Gary MacIsaac, Executive Director, UBCM
Candace Witkowskyj, Executive Director, LGMA
Todd Pugh, Executive Director, CivicInfo BC



April 27, 2022

Ref: 270035

Dear Chief Administrative Officers and Corporate Officers:

At the outset, I want to acknowledge all of the work that each local government has done to manage the challenges of COVID-19 over the last two years. I appreciate and thank local governments for the continued dedication and support in keeping their communities healthy and safe.

The purpose of this letter is to provide information to local governments about eased COVID restrictions and planning for the 2022 general local elections.

Easing Restrictions

As you are likely aware, the Provincial Health Officer Dr. Bonnie Henry has made some changes to ease [COVID-19 restrictions](#). Restrictions on personal gatherings, organized gatherings and events, nightclubs, bars and restaurants, exercise and fitness, and adult sports tournaments have been lifted. Capacity limits have also returned to normal.

Masks are now optional in all indoor public settings, although some people may wish to continue wearing a mask based on their personal choice. Effective April 8, 2022, proof of vaccination is no longer required to access businesses, events, and services. Individual businesses and organizations can choose to continue to require proof of vaccination for entry, and may continue to require mask wearing on their premises. While businesses will no longer need a COVID-19 safety plan, they must follow communicable disease guidance from WorkSafeBC.

With more than 90 percent of eligible British Columbians vaccinated with their second dose, British Columbia will transition to a sustainable COVID-19 management approach focusing on vaccination, self-monitoring, and specific actions to protect those most at risk. The decision to ease restrictions was based on a careful review of data by the Provincial Health Officer and the BC Centre for Disease Control.

Planning for the 2022 General Local Elections

As we move towards the October general local elections, I encourage local governments to review their election bylaws to assess any barriers that may affect the safety or flexibility of an election process. Informed by election processes conducted during the pandemic, local governments may wish to consider the following adjustments to their election bylaw:

- **Mail ballot voting** (e.g., to enable mail ballot voting which, after recent legislative amendments, has been expanded to include all eligible electors if authorized in an election bylaw);

- **Mail ballot voting procedures** (e.g., to establish procedures and/or provide the Chief Election Officer with discretion to establish time limits in relation to mail ballot voting);
- **Advance registration** (e.g., to provide an alternative to same-day registration only, which can reduce line-ups);
- **Advance voting opportunities** (e.g., to allow the Chief Election Officer to establish additional dates and places, which can spread out in-person voting);
- **Special voting opportunities** (e.g., to provide the Chief Election Officer with discretion to establish or limit special voting opportunities, which can address safety concerns at venues where special voting is organized such as care homes and hospitals);
- **Provincial list of voters** (e.g., to reduce the amount of contact between electors and election officials and to reduce line-ups).

Pursuant to provincial legislation, the deadline to adopt an election bylaw before the general local election is **July 4, 2022**.

Other Measures

During the pandemic, the province introduced a range of measures to help local governments meet the emerging needs of citizens, staff, and other stakeholders. As noted above, local governments can now support mail ballot voting for all electors if allowed in their election bylaw. Further, local governments have the option to hold electronic and hybrid meetings in addition to in-person meetings, and are also authorized to hold electronic public hearings (with the flexibility to choose the format that best suits their current circumstances—in person, electronic, or a hybrid format).

Consistent with the easing of COVID-19 restrictions, the [Elections in Special Circumstances \(COVID-19\) Regulation](#) has been repealed (effective March 31, 2022). The Ministry of Municipal Affairs will continue to monitor advice from the Provincial Health Officer and work with local governments to be responsive should public health circumstances shift.

Local governments are encouraged to review communicable disease plans and guidance from WorkSafeBC with the general local elections in mind (general guidance from WorkSafeBC is available [here](#)). This spring the Ministry will also be providing an updated resource with considerations for conducting elections during COVID-19 (informed by by-elections that took place during the pandemic).

If you have questions regarding the information above, I encourage you to contact our Governance and Structure Branch by phone at: 250 387-4020 or by email at: LGGovernance@gov.bc.ca.

Updated resources for the 2022 general local elections will be available shortly on our [website](#).

Sincerely,



Tara Faganello
Assistant Deputy Minister

pc: Honourable Nathan Cullen, Minister of Municipal Affairs
Gary MacIsaac, Executive Director, UBCM
Candace Witkowski, Executive Director, LGMA
Todd Pugh, Executive Director, CivicInfo

Cheque Register-Summary-Bank



AP5090

Page : 1

Date : May 06, 2022

Time : 11:46 am

Supplier : HERIT To ZWARN
 Cheque Dt. 22-Apr-2022 To 06-May-2022
 Bank : 01 - General Bank To 999 - Penny Rounding Suspense

Seq : Cheque No. Status : All
 Medium : C=Computer E=EFT-PAP T=EFT-

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
5286	22-Apr-2022	ACECOUR	A.C.E. COURIER SERVICES	Issued	89	C	32.05
5287	22-Apr-2022	ASSFIRE	ASSOCIATED FIRE SAFETY	Issued	89	C	1,633.80
5288	22-Apr-2022	ICONIX	ICONIX WATERWORKS LP	Issued	89	C	519.83
5289	22-Apr-2022	INNOV	INNOV8	Issued	89	C	535.81
5290	22-Apr-2022	PROFIT	PROFILED IT PEOPLE LTD	Issued	89	C	29.25
5291	22-Apr-2022	VILLMID	VILLAGE OF MIDWAY	Issued	89	C	4,000.00
5292	29-Apr-2022	ACECOUR	A.C.E. COURIER SERVICES	Issued	99	C	119.60
5293	29-Apr-2022	BOUN	BOUNDARY WASTE WATER SYSTEMS AND E	Issued	99	C	1,039.50
5294	29-Apr-2022	CHARV001	CHARTIER, VANESSA DAWN	Issued	99	C	320.00
5295	29-Apr-2022	CUPE001	CUPE - LOCAL 2254	Issued	99	C	401.35
5296	29-Apr-2022	ICONIX	ICONIX WATERWORKS LP	Issued	99	C	291.28
5297	29-Apr-2022	MTS	MTS MAINTENANCE TRACKING SYSTEMS INI	Issued	99	C	1,164.45
5298	03-May-2022	ICBCINS	ICBC	Issued	102	C	223.00
00497-0001	22-Apr-2022	SHAW001	SHAW CABLE	Issued	91	E	173.26
00497-0002	22-Apr-2022	TELUS 003	TELUS	Issued	91	E	28.35
00498-0001	25-Apr-2022	MANULIFE	MANULIFE FINANCIAL	Issued	93	E	2,782.58
00499-0001	28-Apr-2022	ACCUR	ACCURA ALARMS	Issued	97	E	157.50
00499-0002	28-Apr-2022	BARRY001	NOLL, BARRY	Issued	97	E	100.00
00499-0003	28-Apr-2022	BOLTJ	BOLT, JOHN	Issued	97	E	100.00
00499-0004	28-Apr-2022	LANG	Lang, Colleen	Issued	97	E	100.00
00499-0005	28-Apr-2022	NATHJ002	JIM, NATHORST	Issued	97	E	100.00
00499-0006	28-Apr-2022	SEYM	SEYMOUR, MARK G	Issued	97	E	100.00
00500-0001	29-Apr-2022	FORTI001	FORTIS BC - Electric	Issued	100	E	154.94
00500-0002	29-Apr-2022	FORTI002	FORTIS BC NATURAL GAS	Issued	100	E	1,450.70
00500-0003	29-Apr-2022	SHAW001	SHAW CABLE	Issued	100	E	194.75
Total Computer Paid :		10,309.92	Total EFT PAP :	5,442.08	Total Paid :		15,752.00
Total Manually Paid :		0.00	Total EFT File :	0.00			

25 Total No. Of Cheque(s) ...



**Public Consultation Package – Telecommunications Facility
Proposal**

Municipal Address: N/A Crown Land

Legal PID: 015-023-869

Coordinates: 49.078000, -118.676694

ROGERS Site ID: W2988 - Greenwood

Contact

Rogers Communications Inc.
c/o Cypress Land Services, Attn: Kristina Bell
Agents to Rogers Communications Inc.
Suite 1051 - 409 Granville Street
Vancouver, BC V6C 1T2
Telephone: 604-967-1857
Fax: 604-620-0876
Email: publicconsultation@cypresslandservices.com

April 29, 2022



Suite 1051 – 409 Granville Street, Vancouver, BC V6C 1T2
Toll Free: 1 (855) 301-1520 Fax: (604) 620-0876

Purpose of the Notice

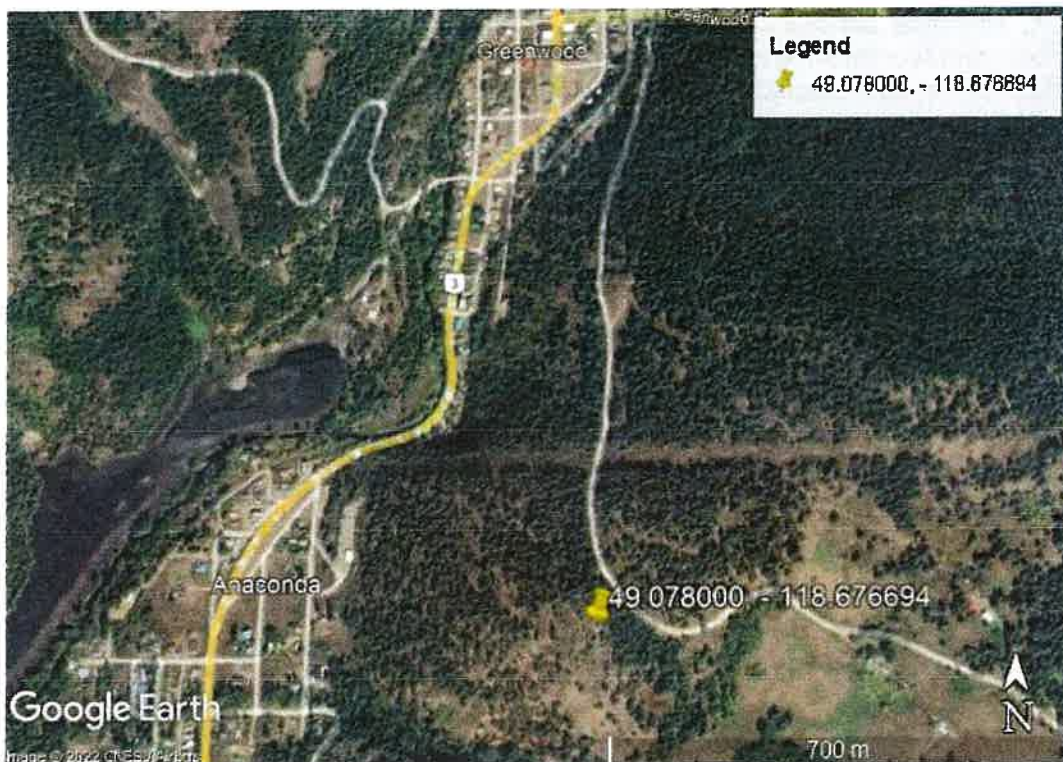
This notification package is an invitation to the public to provide comments regarding a proposed telecommunications tower to be located on Crown land at the coordinates: 49.078000, -118.676694. The project is on the hillside just south of Greenwood and approximately 500m east of the Anaconda area.

Introduction

Rogers Communications Inc. ("Rogers") strives to improve coverage and network quality to remain the leading wireless provider in Canada. Rogers has become aware of the need to improve/provide services in the Rock Creek area. Rogers is proposing an installation which consists of a 52-meter self-support lattice tower, with a fenced equipment compound of 15.5m x 13.7m.

Innovation, Science, and Economic Development Canada (ISED), formerly Industry Canada, is responsible for the approval of these antenna systems and towers and requires Rogers to consult with the nearby public and local municipality. As part of the public notification process, it is expected that notices shall be mailed or delivered to all owners and tenants located within a radius of three times the tower height. Notwithstanding that ISED has exclusive jurisdiction in the licensing of telecommunication sites, such as the proposed tower. After reviewing this proposal, the RDKB will make its recommendation to ISED and Rogers.

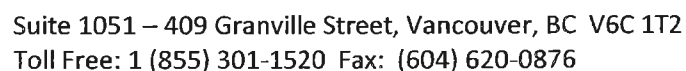
The antenna system is proposed to be located here:



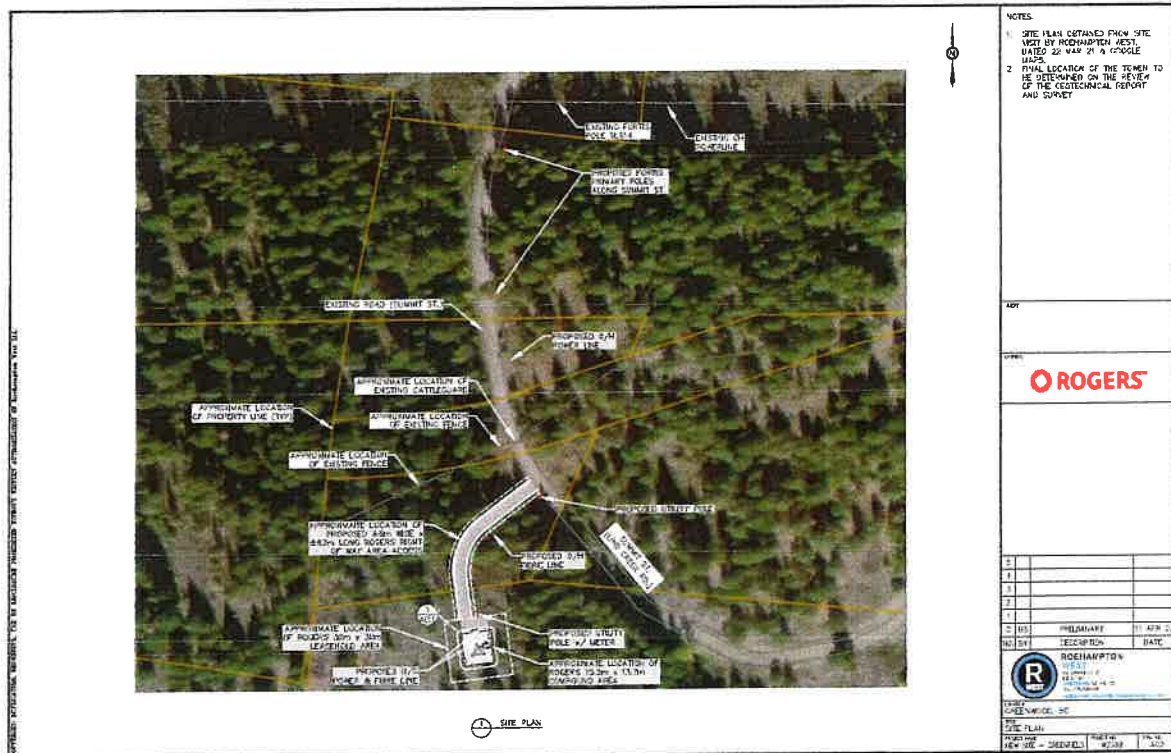
Rogers investigated the area for collocation options on nearby tower sites, buildings, and other structures. After careful examination, it has been determined there are no viable existing structures in the area that would be suitable for the operations of Rogers' network equipment. There are no Rogers towers in the area, and this would provide a new wireless service to the Anaconda and Greenwood areas. The tower may have adequate space to add third party equipment in the future.

Rogers has determined that this area has unreliable high-speed internet and wireless services. As a result, the requirement for a new wireless antenna site in this area was acknowledged. An in-depth survey of the surrounding area identified a potential site at this location. The proposed site was chosen to balance the communications needs of the community with the visual impact towers can have on the landscape. The site was chosen because it is situated amongst the trees that will partially screen the tower from being in view.

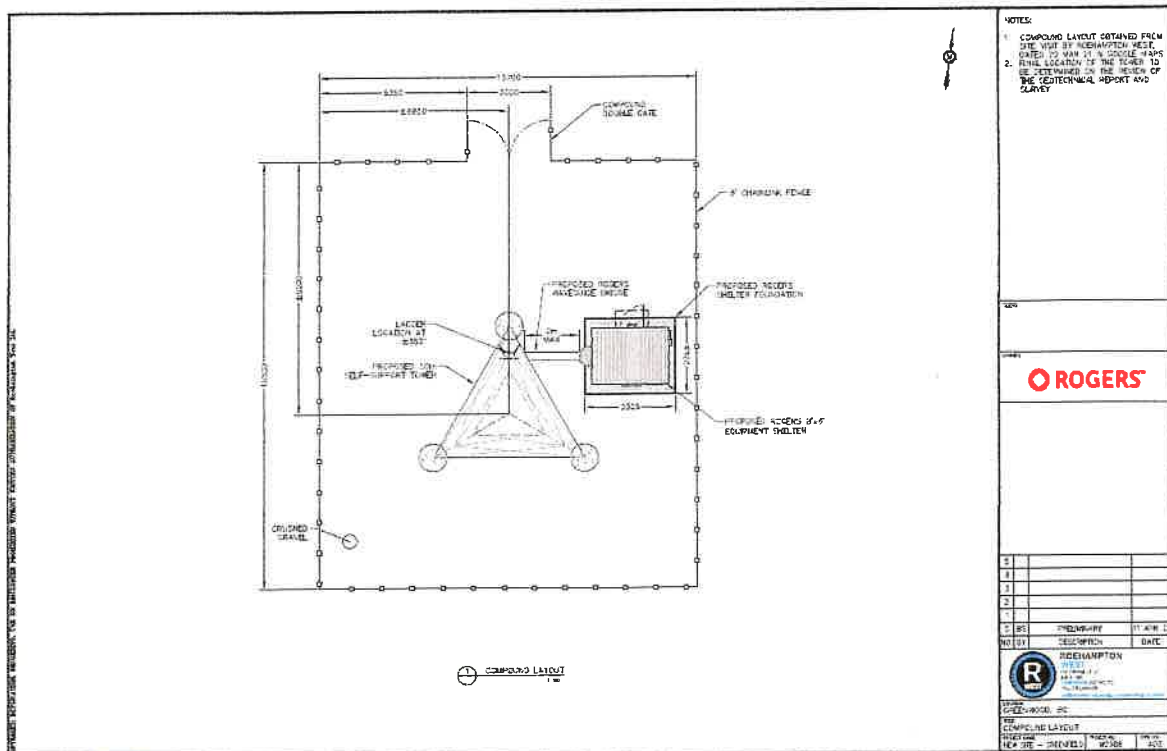
Rogers has completed preliminary design plans and a photo-simulation. These preliminary design plans are subject to final engineered design, land survey and approval of Transport Canada. The tower will include six (6) antennas and one (1) microwave. The Photo-Simulation is a close representation and is for conceptual purposes only. Applications to both Nav Canada and Transport Canada have been submitted; comments are pending.

[illegible]

SITE PLAN



COMPOUND PLAN



**SCHEDULE C
PHOTO-SIMULATION
BEFORE**



AFTER



View: Looking east from Highway 3.

*Photo Simulation is a close representation and is for conceptual purposes only – not to scale.
Proposed design is subject to change based on final engineer plans*

Health Canada's Safety Code 6 Compliance

Health Canada is responsible for research and investigation to determine and promulgate the health protection guidelines/limits for exposure to electromagnetic energy. Accordingly, Health Canada has developed a guideline entitled "Limits of Human Exposure to Radiofrequency Electromagnetic Field in the Frequency Range from 3kHz to 300 GHz – Safety Code 6". Canada's exposure limits are among the most stringent guidelines that are based on established effects.

ISED, under its authority, has adopted Safety Code 6 for the protection of the general public. As such, ISED requires all proponents and operators to ensure that their installations comply with the Safety Code 6 at all times.

Rogers attests that the radio antenna system described in this notification package will, at all times, comply with Health Canada's Safety Code 6 limits, as may be amended from time to time, for the protection of the general public including any combined effects of additional carrier co-locations and nearby installations within the local radio environment. More information in the area of radiofrequency exposure and health is available at the following web site: <https://www.canada.ca/en/health-canada/services/health-risks-safety/radiation/occupational-exposure-regulations/safety-code-6-radiofrequency-exposure-guidelines.html>

Transport Canada's Aeronautical Obstruction Marking Requirements

Rogers attests that the radio antenna system described in this notification package will comply with Transport Canada / NAV Canada aeronautical safety requirements. Rogers will make all necessary applications to Transport Canada and NAV Canada.

For additional detailed information, please consult Transport Canada at: <https://tc.canada.ca/en/aviation/general-operating-flight-rules/marking-lighting-obstacles-air-navigation>

Canadian Environmental Assessment Act

ISED requires that the installation and modification of antenna systems be done in a manner that complies with appropriate environmental legislation, including the Canadian Environmental Assessment Act. Rogers attests the installation proposed will comply with the Environmental Assessment Act requirements.

Engineering Practices

Rogers attests that the radio antenna system described in this notification package will be constructed in compliance with the National Building Code of Canada and comply with good engineering practices including structural adequacy.

Rogers and Public Comment Submission

In order to obtain comments, concerns or questions in regard to the proposed tower site, ISED requires Rogers to send out notification packages to all properties located within three times the height of the proposed tower and place a newspaper advertisement. The closing period for comments to be received by Rogers is June 3, 2022.

ISED's Spectrum Management

Please be advised that the approval of this site and its design is under the exclusive jurisdiction of the Government of Canada through ISED. For more information on ISED's public consultation guidelines including CPC-2-0-03 contact (<http://www.ic.gc.ca/towers>) or the local ISED office at:

Okanagan-Kootenay District Office
1726 Dolphin Avenue, Room 603
Kelowna BC V1Y 9R9
Tel: 250-470-5026 or 1-800-667-3780
Fax: 250-470-5045
Email: ic.spectrumkelowna-kelownaspectre.ic@canada.ca
(By appointment only)

Closing Date for Submission of Written Public Comments

ISED's rules contain requirements for timely response to your questions, comments or concerns. We will acknowledge receipt of your communication within **14 days** and will provide a formal response to the Municipality and those members of the public who communicated to Rogers, within **60 days**. The members of the public who communicated with Rogers will then have **21 days** to review and reply to Rogers a final response.

Proponent's Contact Information

Rogers c/o Cypress Land Services, Attn: Kristina Bell
Agents to Rogers
Suite 1051, 409 Granville Street
Vancouver, BC V6C 1T2
Telephone: 604-967-1857
Fax: 604-620-0876
Email: publicconsultation@cypresslandservices.com

Local Government Contact Information:

Donna Dean
Manager of Planning and Development
Regional District of Kootenay Boundary
202 - 843 Rossland Avenue, Trail, B.C., V1R 4S8
Email: plandept@rdkb.com

Public Comment Record
Rogers Proposed Telecommunications Facility Installation
Municipal Address: Crown Land
Legal: PID: 015-023-869
Coordinates: 49.078000, -188.676694
ROGERS Site ID: W2988

Name:

Address:

Telephone:

E-mail:

Comments

To be considered part of this consultation, comments must be received by close of business day on June 3, 2022. Please forward your comments to:

Rogers Communications Inc.
c/o Cypress Land Services
Suite 1051 - 409 Granville Street
Vancouver, BC V6C 1T2
Email: publicconsultation@cypresslandservices.com
Fax: 604-620-0876

** Comments received shall form part of ISED's Public Consultation Process under the Spectrum Management and Telecommunications Client Procedures Circular CPC-2-0-03, Issue 5.*

City of Greenwood

M E M O R A N D U M

To: Mayor Noll and Council Date: May 2, 2022

From: Andrea Sherstobitoff, CO Date to Council: May 9, 2022

Subject: Licence to Use and Occupation Application File: LUO-2022-01
(Ashton)

Location: Barbara Diane Colin Memorial Ballpark Concession
168 North Kimberley Avenue, Greenwood, BC

Purpose / Rationale

The purpose of this report is to seek Council's approval of a Licence to Use and Occupy application for use of the Barbara Diane Colin Memorial Ballpark concession and washrooms from July 29 to August 2, 2022.

Options

1. Council may choose to support the recommendation.
2. Council may choose to refer the issue back to staff for additional information.
3. Council may choose not to support the recommendation.

Recommendations

That Council approve the Licence to Use and Occupy application submitted by A. Ashton to use the Barbara Diane Colin Memorial Ballpark at attached washrooms for a family reunion from July 29, 2022 to August 2, 2022 subject to conditions of approval included in a Licence to Use and Occupy Agreement (LUO-2022-01).

Background / Report

The applicant has applied for exclusive use of the ballpark and washrooms to host a family reunion. Regulations and terms of use for renting the concession and washrooms are standard conditions that are included in most Licence to Use and Occupy agreements, as well as conditions in the Concession Stand Policy 8020-20 (Attachment 2).

Staff will clean and inspect the facility prior to use. The applicant has submitted the \$300 damage deposit, as required by Concession Stand Policy 8020-20. The damage deposit will be returned in full if there are no cleaning or repairs required after the rental. The applicant will be submitting a daily rental fee of \$75.

Relevant Bylaws, Policies and Regulations

The City of Greenwood Concession Stand Policy 8020-20 provides specific requirements for rental of the concession and washrooms, including but not limited to:

- damage deposit and rental fees;
- pre and post-inspection requirements;
- Licence to Use and Occupy application requirement; and
- Interior Health Authority review requirement.

The applicant contacted the Interior Health Authority regarding obtaining a permit. The response indicated that a permit was not required as long as food handlers are volunteering (not employees), and the concession is not open to the public (Attachment 3).

The applicant does not require a special events permit from the Liquor and Cannabis Regulation Branch (LRCB) as these products will not be served or sold to the public.

The applicant obtained special event liability insurance from Pal Insurance Brokers in the amount of \$2,000,000, naming the City of Greenwood as an additional insured.

Staff is satisfied that the applicant has submitted all information required in order to support this Licence to Use and Occupy application for use of the concession and washrooms.

Public Notice

Public notice and/or referrals to adjacent property owners is not required prior to issuance of a Licence to Use and Occupy agreement.

Attachments

Attachment 1: Licence to Use and Occupy Application and Special Events Liability Insurance Policy

Attachment 2: Concession Stand Policy 8020-20

Attachment 3: Interior Health Authority Referral Response



**THE CORPORATION OF THE CITY OF GREENWOOD
LICENCE TO USE AND OCCUPY APPLICATION**

PO Box 129
202 S. Government Avenue
Greenwood, BC V0H 1J0
Phone: 250-445-6644 Fax: 250-445-6441
Email: frontdesk.greenwoodcity@shaw.ca

APPLICANT'S INFORMATION:

Application Date: March 9, 2022

**Applicant's Name /
Company Name:** Arlene Ashton

Mailing Address: PO Box 499
Greenwood, BC
V0H 1J0

Primary Contact Person: Arlene Ashton

Telephone: 250 445-6714

Email Address: _____

Applicant's Status: ☒ Individual ☐ Municipality ☐ Company (attach Cert. of Incorporation)
☐ Other, specify: _____

Charitable Registration #: N/A
(if not for profit)

INTENDED USE OF LAND, BUILDING AND/OR IMPROVEMENTS

Proposed Term of Use: 4 days for Milligan family reunion
(ie: years / months / days)

Start Date: 2022/07/29 **End Date:** 2022/08/02

Civic Address (street): 168 N. Kimberley Ave.

Legal Description: _____
(lot / block / plan)

Property Identification #s: _____
(PIDs)

Commonly known as: Barb Diane Colin Memorial Ball Park
(facility name)

**THE CORPORATION OF THE CITY OF GREENWOOD
LICENCE TO USE AND OCCUPY APPLICATION**

Provide a detailed description of planned activities and/or anticipated construction:

Hold a family reunion (Milligan family). Allow camping in the ball park and use of kitchen and bathrooms.

Will apply for a fire permit to have a campfire in fire pit if there is no fire ban in place by the BC government.

Approximately 50 to 60 people will be attending. Unsure at this time how many will be camping in the park. Some may be staying in motels and/or private residences.

Request that City to install snow fence around the ball park.

If changes to the property are proposed, please provide specific details about the changes, including the equipment and materials that will be used:

No changes to property proposed.


Describe all potential effects on adjacent landowners, the environment or the local area:

There should not be an effect on adjacent landowners or the environment.

Please attach additional information, as required.

By signing this application form, the signee confirms that the information disclosed on this form is accurate and complete. The signee warrants and represents that they have sufficient power, authority and capacity to sign on behalf of their company / corporation / community group.

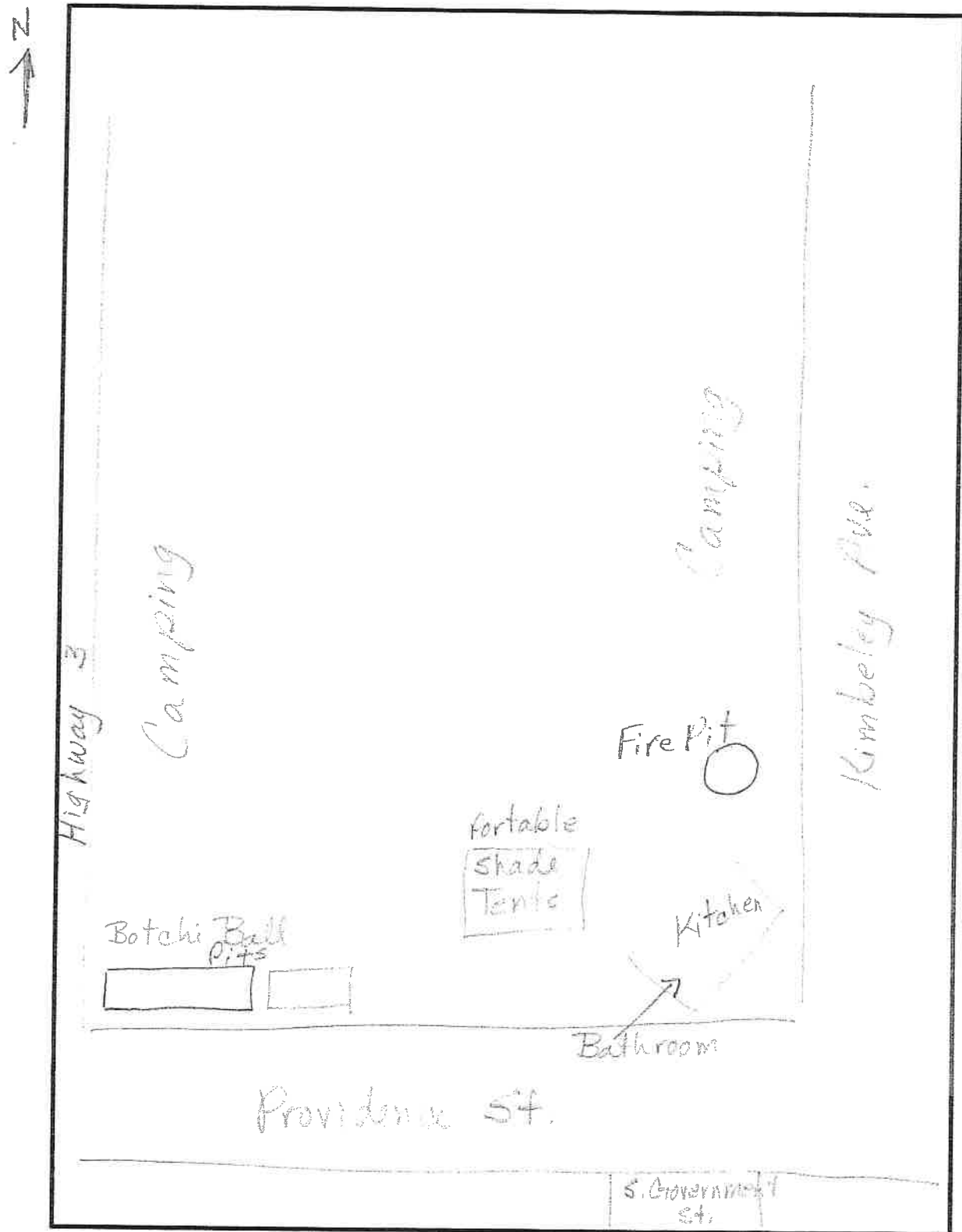
Arlene Ashton
Name (please print)


Signature

Date: March 9, 2022

APPENDIX A
Licence of Use and Occupy Application

SITE PLAN



Please attach additional information as required.



Special Events Liability

Certificate of insurance

Insurers subscribing: 100% Certain Underwriters at Lloyd's, London, UK
through PAL Insurance Brokers Canada Ltd. Suite 200 - 1400 - 1 St SW Calgary, Alberta
T2R 0V8

UMR # B1525PACBA210022

THIS POLICY CONTAINS A CLAUSE(S) THAT MAY LIMIT THE AMOUNT
PAYABLE

Certificate #: WGLS15334

New Type-Special Events

Date Issued: APRIL 25, 2022

INSURED INFORMATION

Name of insured: DENNIS MILLIGAN AND MILLIGAN FAMILY REUNION

Address: PO BOX 240

City: SEXSMITH

Province: AB

Postal Code: T0H3C0

ADDITIONAL INSURED

CITY OF GREENWOOD

Additional insured(s) have been added only with respect to liability arising out of the operations of the named insured and excludes any liability that arises solely from acts or omissions of the additional insured.

EVENT INFORMATION

Event Type: FAMILY REUNION

Effective date: JULY 29, 2022 12:00 PM TO AUGUST 02, 2022 18:00 PM

Number of attendees: 50

Name of event Location: BARBARA DIANE COLIN MEMORIAL BALL PARK

Address: GREENWOOD

City: GREENWOOD

Province: BC

Alcohol served: None

COVERAGE DETAILS

Limit of liability: \$ 2,000,000.00

Tenants Legal Liability: \$ 500,000.00

Liability Deductible: \$ 1,000.00

Liability Premium: \$ 226.00

TOTAL PREMIUM: \$ 226.00

per occurrence and in the aggregate

COMMERCIAL GENERAL LIABILITY INCLUDING:

3rd party Bodily injury and property damage, Personal Injury, Tenants Legal Liability Medical payment (\$2 500.00 pp/ \$25 000.00 max), Non-Owned Auto, Products/ Completed operations (Food and beverages only), Cross Liability, Blanket Contractual Liability, Employees/ Volunteers as Additional Insured

Attached and forming part of: PAL Event Wording

SPECIAL ACCEPTANCE TERMS AND CONDITIONS:

Notwithstanding anything contained elsewhere on the policy to the contrary, it is understood and agreed that in the event of a cancellation, 30 days notice will be provided to the parties of the contract (if applicable).

BROKER DETAILS

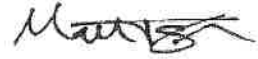
PAL Insurance Brokers Ltd.

Suite 200 - 1400 - 1 St SW, Calgary, AB T2R 0V8

Phone #: 403-261-3900 or Toll Free: 1-800-661-1608

E-mail Address: alberta@palcanada.com

Signature of authorized representative:

A handwritten signature in black ink, appearing to be 'M. A. B.', written over a horizontal line.

Per: PAL Insurance Brokers Ltd.

CONCESSION STAND POLICY 8020-20

PURPOSE

The City of Greenwood's Ball Park Concession Stand Policy establishes and outlines the principles of use for the City's facility, deposit, rental fees and expectations of user.

PRIMARY GOALS

- To protect the concession stand from damage
- Insure the standards for cleanliness are maintained.
- To set the rates for deposits, and rental fees

EXEMPTIONS

The following are exempt from rental fees and deposits:

- City of Greenwood Community events
- Greenwood Recreation Commission
- Greenwood Fire Department

DEPOSITS AND RENTAL FEES

- A three hundred (\$300) deposit will be paid to the City of Greenwood at the time of application to use the concession stand.
- A rental fee of seventy-five (\$75) per day or forty (\$40) up to 4 hours
- The deposit will be returned in full if there is no damage or cleaning to be done by Public Works. (See Concession Inspection)
- All costs by the City of Greenwood for cleaning and repairs will be deducted from the deposit before any refund is made. The deposit to be returned five (5) working days after the event.
- If costs for cleaning and repairs exceed the deposit, the renters will be billed for the excess. In case of non-payment, permission will be refused for further use of the concession stand.

APPROPRIATE USE GUIDELINES

- The “Licence to Occupy” application must be made a minimum of one (1) week prior to the preceding regular meeting of Council.
- Contact your local Health Authority to determine if a food permit is required.

CONCESSION ORDER OF INSPECTIONS

- Pre rental photographs
- Inspection form: Document the condition of the building
- Equipment Inspection form checked
- The concession stand key will be given out two (2) working days before the event.
- Post rental photographs
- Inspection form: Document the condition of the building after use
- Equipment Inspection form checked after use

Front Desk

From: ARLENE ASHTON <aj-ashton@shaw.ca>
Sent: March 24, 2022 2:37 PM
To: Email
Cc: aj-ashton
Subject: Re: City of Greenwood - Licence to Use and Occupy Application - Ballpark Concession and Washrooms

Good afternoon Andrea
for information on our Licence to Use and Occupy Application - see below email to and from Interior Health Cynthia Watson
thanks
Arlene Ashton

From: "Cynthia Watson" <Cynthia.Watson@interiorhealth.ca>
To: "aj-ashton" <aj-ashton@shaw.ca> **Sent:** Thursday, March 24, 2022 2:16:16 PM
Subject: Re: question if temporary food permit required

No permit required as long as food handlers are volunteering and not open to public.

Sent from my iPhone

On Mar 24, 2022, at 1:14 PM, ARLENE ASHTON <aj-ashton@shaw.ca> wrote:

CAUTION! This email originated from outside of Interior Health. Do not click links or open attachments unless you recognize the sender, their email address, and know the content is safe. If you suspect this is a phishing or fraudulent email please forward it to spam@interiorhealth.ca.

Good afternoon

I am helping plan a family reunion to take place in the City of Greenwood, from July 29 to Aug 2, 2022. We are renting the ball park (for camping) and the concessions/bathroom. We plan to use the kitchen to assist in preparing meals, reheating and possibly some cooking. There will be no charge to the attending family members and no general public attendees.

What type of permit would we need from Interior Health? Please reply at your earliest convenience.

Regards

Arlene Ashton Phone (250) 445-6714

From: "Email" <frontdesk.greenwoodcity@shaw.ca>
To: "Arlene Ashton" <aj-ashton@shaw.ca>
Sent: Monday, March 21, 2022 1:05:19 PM
Subject: City of Greenwood - Licence to Use and Occupy Application - Ballpark Concession and Washrooms

Hello Arlene,

We are planning to bring your Licence to Use and Occupy application to Council for approval on either March 28, 2022 or April 11, 2022. Meetings start at 7:00 pm at City Hall, and Zoom links are available to the public to attend online.

Prior to the event you must submit a damage deposit of \$300 and the daily rental fee of \$75 per day (\$300 for 4 days from July 29 to August 2, 2022). The concession and washrooms will be cleaned prior to your event and we will be conducting pre and post event inspection and inventory of the facility.

Unfortunately, the City is not able to provide snow fencing for the park. However, we can place temporary signs at the park entrance (by the concession) to indicate that the park is not available for public use during your event.

You must submit the following information before the City can issue the approved Licence to use and Occupy agreement:

- event insurance in the amount of \$2,000,000 including the City of Greenwood as an additional insured in the policy (the City's facility insurance will not cover the costs of any damages or repairs resulting from your event). Insurance is required even if you do not plan on cooking extensively in the concession.
- application to the Interior Health Authority (IHA) for use of the concession and washrooms for your event.

You may be required to apply and receive approval for a temporary food service permit from IHA. The City's facility permit from IHA does not cover private rentals. Information is available online at:

<https://www.interiorhealth.ca/information-for/businesses/food-premises#temporary-food-services-approval-and-permit>. The Environmental Health Officer for this region is Cynthia Watson. She can be contacted by email at Cynthia.Watson@interiorhealth.ca or phone 250-770-5540 ext. 31278.

You may be required to obtain a special events permit from the LCRB if you plan to serve or sell liquor for an event on municipal (public) property. For additional information, please visit <https://www2.gov.bc.ca/gov/content/employment-business/business/liquor-regulation-licensing/liquor-licence-permits/sep-resources-information>.

It is the applicant's responsibility to determine if any additional permits are required.

We prefer to present Licence to Use and Occupy applications to Council for review after the applicant has obtained event insurance, IHA and LCRB permits (if required). We have been advised that there may be a waiting period for IHA and LCRB permits, and it's a good idea to apply early.

Please let me know if you have any questions.

Thank you,

Andrea Sherstobitoff
Corporate Officer
City of Greenwood
202 S. Government Avenue
P.O. Box 129
Greenwood, BC V0H 1J0



Phone: 250-445-6644
Fax: 250-445-6441
frontdesk.greenwoodcity@shaw.ca
greenwoodcity.com

The content of this email is confidential and intended for the recipient specified in message only. It is strictly forbidden to share any part of this message with any third party, without a written consent of the sender. If you received this message by mistake, please reply to this message and follow with its deletion, so that we can ensure such a mistake does not occur in the future.

THE CORPORATION OF THE CITY OF GREENWOOD

BYLAW NO. 990, 2022

A bylaw for the levying of rates for Municipal, Hospital, and Regional District purposes for the year 2022.

The Council of the Corporation of the City of Greenwood in an open meeting assembled enacts as follows:

1. The following rates are hereby imposed and levied for the year 2022
 - (a) For all lawful general purposes of the municipality on the assessed value of land and improvement taxable for general municipal purposes, rates appearing in Column "A" of the Schedule attached hereto and forming a part hereof.
 - (b) For Hospital purposes on the assessed value of land and improvements taxable for Regional Hospital District purposes, rates appearing in Column "B" of the Schedule attached hereto and forming a part hereof.
 - (c) For Regional District purposes on the assessed value of land and improvements taxable for Regional District purposes, rates appearing in Column "C" of the Schedule attached hereto and forming a part hereof.
2. The minimum amount of taxation upon a parcel of real property shall be One Dollar (\$1.00).
3. This Bylaw may be cited for all purposes as the **"2022 Tax Rate Bylaw No. 990, 2022"**.

Read a first time this	25th	day of, April	2022.
Read a second time this	25th	day of, April	2022.
Read a third time this	25th	day of, April	2022.

Reconsidered and finally passed and adopted this	9th	day of, May	2022.
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Mayor

Corporate Officer

Certified a true copy of Bylaw No. 990, 2022
as adopted by Resolution - on
this 9th day of May, 2022.

Corporate Officer

THE CORPORATION OF THE CITY OF GREENWOOD

BYLAW NO. 990, 2022 - SCHEDULE A

2022 VARIABLE TAX RATES

	A	B	C
	Municipal	Hospital	RDKB
1. Residential	4.77792	0.18336	0.44477
2. Utilities	16.72272	0.64176	1.55670
6. Business & Other	11.70590	0.44923	1.08969
8. Recreation / Non-profit	4.77792	0.18336	0.44477