

Section:	<b>Finance</b>
Policy:	<b>3.10</b>
Revised:	<b>November 2026</b>
Approval:	<b>Board</b>

### 3.10 Tuition Discount Policy

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The following policy outlines the various tuition-related discounts that are available at Kootenay Christian Academy.

The Principal will handle any matters of dispute under this policy. If the issue is not resolved, the dispute shall be referred to the Board for resolution. The decision of the Board shall be final.

#### 1. Staff

- 1.1. A staff member is eligible for a tuition discount if they are the parent of a child enrolled in Kootenay Christian Academy.
- 1.2. For the purpose of this section, a parent is defined as the caregiver of a student who is their biological child or deemed to be their child through adoption, legal guardianship, or blended family.
- 1.3. Teachers are eligible to receive a 50% reduction in tuition for their children attending KCA. This number is to be prorated to the teachers FTE and based on the FTE worked in the entire year.
- 1.4. Support Staff are eligible to receive a 30% reduction in tuition for their children attending KCA. This number is to be prorated to the staff members FTE and based on the FTE worked in the entire year.

#### 2. Pastors

- 2.1. A Pastor may be eligible to receive a tuition discount of up to 50%.
- 2.2. For the purpose of this section, a Pastor is defined as being the head of a local church and his/her employment is primarily as the Pastor of that church.
- 2.3. There may be circumstances where someone is employed full time in another ministry capacity and could be included in this category at the discretion of the Board.
- 2.4. Pastors may make an application to the board for a Tuition Discount. The application should identify the role and FTE of the pastor and indicate an expressed financial need associated with the application.
- 2.5. The Board will review each application independently on a case by case basis.
- 2.6. This application will need to be re-applied for on an annual basis. Family Discount.

[KCA Pastoral Discount Application Form](#)

#### 3. Family

- 3.1 KCA Families are eligible to receive a tuition discount when they have 2 or more children attending the school.
- 3.2 The oldest child in each family pays full tuition and discounts are applied to the next oldest child in succession.
- 3.3 Family discounts are as follows:
  - Second child: 35% discount
  - Third child: 55% discount
  - Fourth (or more) children: 75% discount