



MINUTES

Cranbrook Christian School Society
2025 Annual General Meeting

October 29th, 2025

Mission Statement: The mission of Kootenay Christian Academy is to assist families by providing students with a Christ-centered, biblically directed education which inspires students to pursue excellence in academics, moral character, and service to others.

Meeting Chair: Craig Janzen

Board Members Present: Brad Malfair, Bruce Seitz, Sylvia Gaudio, Ryan Donald, Paul Reimer

Regrets: David Clark

Recorder: Brad Malfair

1. Call to Order

The Annual General Meeting of the Cranbrook Christian School Society was called to order at 7:00 p.m. by Craig Janzen.

2. Opening

Opening Worship and Prayer

Sylvia Gaudio led the membership in worship with How Great Is Our God. Craig Janzen opened in prayer and invited members into corporate prayer.

3. Quorum

A quorum was declared, with more than the required minimum of seven (7) members present.

4. Approval of Agenda

Motion 2025-1 (AGM): Moved by Sandra Fletcher, seconded by Tanya McKay, that the agenda be approved as presented.

Carried.

5. Approval of Minutes of the 2024 AGM

A correction was noted to the 2024 AGM minutes: the Christmas Hamper Program was led by Tammy Bain, Leah Bettcher, and their classes.

Motion 2025-2 (AGM): Moved by Alison Haugseng, seconded by Chris Churchill, that the minutes of the 2024 AGM be approved as corrected.

Carried.

6. Chair's Report

Craig Janzen presented the Chair's Report.

(Report received.)

7. Principal's Report

Principal David Anger presented his report, including the introduction of REVIVE – Our Future in Focus, outlining the vision for stewardship of the newly purchased property and the call for community involvement through the KCA Ambassador Program.

(Report received.)

8. Treasurer's Report

The Treasurer presented the 2024–2025 Financial Overview and reviewed the proposed 2025–2026 Budget. Highlights included enrollment of 252 students, a net operating surplus of \$213,888, confirmation of a clean audit by BDO, and plans for mortgage servicing through the Building Fund during the initial years.

Motion 2025-3 (AGM): Moved by Sylvia Gaudio, seconded by Christine Malfair, that the 2024–2025 financial statements be approved as presented.
Carried.

9. Building Committee Report

Brad Malfair presented the Building Committee Report, outlining progress on the subdivision and purchase process, financing arrangements through Capstone Financial, completed facility improvements, and the successful installation of the playground.
(Report received.)

10. Election of Directors

The election process was explained. Scrutineers: Nicole Wilhelm and Tanya McKay.

Elected by Majority Vote (Three-Year Terms):

Brad Malfair

Sylvia Gaudio

Kelsey Skulnec

Motion 2025-4 (AGM):

Moved by Sandra Fletcher, seconded by Gord Skulnec, that the ballots be destroyed.
Carried.

11. Question Period

A general question period followed, addressing topics including playground funding, mortgage planning, missions programming, building access, use of investment funds, and future capital fundraising initiatives.

12. Closing Prayer

Madeline Wilchow closed the meeting in prayer.

13. Adjournment

The meeting was adjourned at 8:24