



Cranbrook ♥ Kimberley

HOSPICE SOCIETY

Hands that Serve | Hearts that Care

CKHS Board Meeting Minutes

May 21, 2026

6:00 PM

In Attendance: George Watson, Francine Guerrette-Smith, Cheryl Savage (via Teams), Diane Haley, Greg Sternig

Regrets: Robin Cameron

Recorder: Karolyn Fruncillo

Call to Order: 6:00 pm

Adoption of Agenda

- Additions to Agenda – None

Moved by Diane Haley seconded by Greg Sternig; CARRIED

Minutes from last meeting

Motion to approve minutes Moved by Francine Guerrette-Smith seconded by Cheryl Savage; CARRIED

Business Arising from minutes

Quilt Donation – office manager suggests we sell tickets for the quilt donated at the Marysville Fall Fair in October. Karolyn will work with Zena on this.

Grant Proposals –The board is seeking grant suggestions to meet current organizational needs. Greg Sternig will reach out to a connection in Alberta that may be able to provide grant suggestions in regards to who has grant applications open right now.

Harassment Policy & Incident Report Form – is now on its 2nd draft. We hope to have this approved at June's board meeting. All members will receive a copy of the new policy and comprehensive incident report form when board approved.

Grief Walks – the second successful walk happened May 20th at Elizabeth Lake. There were 6 participants and 6 volunteers. The weather cooperated for the 2-hour period. Thank you to Greg Ross for being the lead for the walk this month. Volunteers are happy to report that

friendships and connections are being made within the group. Kleenex has been provided and placed in the backpacks. Next walk scheduled for June 17th 10 am to noon. Location TBA.

Pamphlet Distribution – Karen Williams has agreed to be the coordinator for brochure placement and tracking. Thank you Karen, we appreciate you!

Treasurer's Report

We continue to remain in a healthy financial state. The Board approves of the year end financials. The board and office manager will work with Robin to estimate 2026/2027 budget.

MOVED by Diane Haley, SECONDED by Cheryl Savage, that the Treasurer's Report be accepted as presented. CARRIED.

Office Report

Current Statistical Information:

- **Membership:** 67 members renewed for 2026.
- **Volunteers:** 69 total (48 in Cranbrook, 21 in Kimberley—including 2 new volunteers).
- **Volunteer Hours:** 750 hours recorded in April.
- **Client Caseload:** Currently assisting 64 active clients (46 in Cranbrook, 16 in Kimberley, 2 Cranbrook BSG clients).
- **Intake:** 4 new clients in April.
- **Palliative Journeys:** 18 clients have completed their palliative journeys in 2026 so far.

Interior Health Report

A narrative report and financial statements have been submitted to IH to complete our contract requirements for the year 2026. Thank you to Robin Cameron for the assistance.

Current Insurance Contract under review

The current insurance policy has been forwarded to Western Financial for review. They are checking if they can match or improve the policy to allow the society to transition to a local insurance broker. A response is pending.

BCHPCA, Pablita & Daniel

The office has been coordinating with Pablita and Daniel from the BCHPCA team. They requested regional data regarding our geographical area, existing local services, and the proposed size/model of our future hospice home. Pablita recommended looking into the *Six Nations of the Grand River* project in Ontario (near Hamilton) as a benchmark. They have a similar demographic footprint (2024 registered population of 29,400 over 71.4 sq. miles) and are currently finishing a 5-bed hospice home set to open in late 2027. The Ontario government invested \$1.25M, and the community is raising the remaining \$5.5M. The BCHPCA team currently has limited data resources but will continue to partner with us.

Motion to approve office report minutes Moved by Diane Haley seconded by Greg Sternig;
CARRIED

Hospice House

Discussion conducted in-camera.

New Business & Fundraiser Updates

- **50/50 Draw:** Breanne Lieuwen from the Cranbrook Bucks drew the winning ticket. Jerry Johnston of Kimberley won the \$11,650 prize. The winning ticket was sold by Zena Williams. Our proceeds are designated for operational expenses per our gaming license. The regular Gaming Report is being drafted for submission at the end of July.
- **Burger of the Month:** Grossed a total of \$62,692. We expect a net return of approximately \$55,000 once all final expenses are paid.
- **Bridge Interior BBQs:** The April 24th and May 16th events raised a combined \$1,300 for the hospice house.
- **Mr. Mikes BBQ:** The 3-hour event on May 7th brought in \$1,700. It is suggested that this becomes an annual event.
- **Trio on the Mountain (June 26):** This event is officially **SOLD OUT**.
- **Charity Golf Tournament (Saturday, August 29):** Hosted and planned by Daryl Goss, Bill Crouch, and Mark Wilkins. Registration is open to the first 64 couples at the Cranbrook Pro Shop (250-426-6462) or through CKHS. Rates are \$125 for members / \$150 for non-members, which includes golf, dinner, a silent auction, prizes, and the deuce pot. Denham Ford and Cranbrook Dodge have sponsored the hole-in-one contests. Volunteers will be needed.

- **Julyfest 50/50 (July 17–19):** Hospice will receive 20% of the total 50/50 proceeds from the 3-day weekend event.
- **Gran Fondo (Sept 11 & 12):** Sunrise Rotary of Cranbrook has selected our organization again to receive proceeds, which are strictly designated for the outdoor gardens of the future Hospice Home. In exchange, volunteer turnout is mandatory on both Friday, Sept 11 and Saturday, Sept 12. Last year's donation was \$5,000.
- **Columbia Basin Trust (CBT) Report:** Wendy Booth (CBT Rep) suggested a formal feasibility report to help secure regional funding and demonstrate project viability. The board agreed to look at feasibility study quotes. While Wendy is sourcing estimates, two board directors suggested expanding our outreach to look at additional independent contractors. At this stage, we are gathering quotes only.

Next Meeting: Thursday, June 18 at 6:00 pm.

Adjourn: 7:31 pm

Upcoming Events Calendar

- **May 28:** Volunteer BBQ at Willowbrook Hall **(4:30 pm Mingle / 5:30 pm Dinner)**.
Guest speaker: Kim Miller. RSVP to Judi Watson at 250-919-9463.
- **May 29:** Coffee, Cookies & Conversation **10 am- noon** (Host: Karen Williams)
- **May 29:** Kimberley Advanced Care Planning Workshop **3:30 pm -4:30 pm** at the Kimberley Public Library
- **June 12:** Coffee, Cookies & Conversation **10 am- noon** (Host: Trudy Clifford)
- **June 17:** Grief Walk in Nature (10:00 am – 12:00 pm)
- **June 18:** Board Meeting (6:00 pm)
- **June 26:** Trio on the Mountain (*Sold Out*)
- **June 26:** Coffee, Cookies & Conversation **10 am- noon** (Host: Judi Watson)
- **July 10:** Coffee, Cookies & Conversation **10 am- noon** (Host: Jackie Jensen)
- **July 17–19:** Kimberley Julyfest (50/50 Event)
- **July 24:** Coffee, Cookies & Conversation **10 am- noon** (Host: Brian Clarkson)
- **Aug 7:** Coffee, Cookies & Conversation **10 am- noon** (Host: Judi Watson)
- **Aug 19** Grief Walk in Nature (4th of the series)

- **Aug 21:** Coffee, Cookies & Conversation **10 am- noon** (Host: Jackie Jensen)
- **Aug 29:** Charity Golf Tournament (Cranbrook Golf Course)
- **Sept 4:** Coffee, Cookies & Conversation **10 am- noon** (Host: Brian Clarkson)
- **Sept 11–12:** Gran Fondo (Volunteer Commitment Required)
- **Sept 16:** Grief Walk in Nature (5th of the series)
- **Sept 18:** Coffee, Cookies & Conversation **10 am- noon** (Host: Karen Williams)
- **Oct 2:** Coffee, Cookies & Conversation **10 am- noon** (Host: Judi Watson)
- **Oct 16:** Coffee, Cookies & Conversation **10 am- noon** (Host: Jackie Jensen)
- **Oct 21:** Grief Walk in Nature (6th and final of the series)
- **Oct 30:** Coffee, Cookies & Conversation **10 am- noon** (Host: Brian Clarkson)